



WOODPLUMPTON PARISH COUNCIL

REMOTE MEETING AGENDA

Monday 19th Oct 2020 7.00pm

The meeting will take place by ZOOM using the link below

<https://us02web.zoom.us/j/86414557132?pwd=amZLVHB1bVJKT0lHc2daU3Rzdk5ldz09>

1. CHAIRMAN'S INTRODUCTION, SOUND CHECK AND VOTING METHOD

2. APOLOGIES FOR ABSENCE

3. APPROVAL OF THE MINUTES of the Parish Council Meeting held on **21st Sept 2020**.

4. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the Agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

5. PUBLIC PARTICIPATION

Members of the public may observe the meeting via the electronic link on the Agenda. If anyone wishes to raise matters in accordance with Standing Order 2020 (3g & h), they should raise them at this point, however, as a matter of courtesy - and to assist with the smooth running of the meeting - **it would be helpful if attendees could inform the Clerk of their intention to attend in advance of the meeting.**

Representatives from Taylor Wimpey and Bloor Homes have been invited to the meeting to discuss their proposals for 500 homes, a secondary school and a local centre at Sandy Lane.

6. POLICE PRESENCE IN THE PARISH

PC Geldard advised that the local police can't attend Zoom meetings due to IT restrictions but Members may email them with any concerns. A recent email exchange has revealed that there is only 1 PCSO covering the Parish. **Cllr P Entwistle requested that the item be added to the agenda for Members to consider any action.**

7. A) UPDATE ON TRAFFIC CALMING

Following delays with the traffic calming scheme, under **MIN 20/49**, Members resolved that the Clerk send a formal letter to County Cllr Iddon, (copied to Ben Wallace MP), stressing that the Parish Council is waiting for LCC to :-

- facilitate a meeting to discuss the concerns outside Catforth School,
- issue a draft works specification so we can consider the standard content
- confirm a date when the TRO can be advertised and
- finalise the costs.

The letter has been acknowledged and a reminder has been issued requesting a full reply in time for the meeting.

B) WHITTLE HILL

It was also resolved under **MIN 20/50** that the Clerk write to LCC requesting that Whittle Hill be temporarily closed as it is dangerous for residents, pedestrians and cyclists. A reply was requested within 2 weeks. Again, following a reminder, a response has been promised in time for the meeting.

Members are requested to consider the replies and note that a complaint has also been received regarding speeding traffic accessing the business park on Rosemary Lane.

8. AMBROSE HALL FARM

Further to **MIN 20/51** of the September meeting, the Clerk forwarded the dates and times of the incidents to the Environment Agency along with details of the monitoring equipment and requested their advice on when the equipment should be switched on and if the data could be used to reconsider the permit. **Members are requested to consider the reply forwarded with the Agenda and advise if the installation of monitoring equipment is still an option they wish to pursue.**

9. STOCKS AND MOUNTING BLOCK

Immediately after the September meeting, the Clerk emailed Members to confirm that the actions agreed under **MIN 20/52** were to

- provide an illustrative drawing showing the details in Cllr Walker's report
- add the information to the scale plan and meet with the stone mason regarding the left-hand post – and seek advice / quote for stone bollards
- send the drawing and scale plan to Historic England to ask if the steps can be moved and if they have any advice regarding the post
- agree the script to go on the sign and arrange quotes for the design and erection
- confirm if lighting is required, where it should go and arrange a quote.

Members are requested to provide feedback on the above points, confirm all the costs involved and whether the amount should be financed from CIL. Assuming all the necessary information has been collated, Members are also requested to confirm if the planning application should be submitted.

10. PARISH INFORMATION BOARDS

Further to **MIN 20/53** Woodplumpton Councillors are requested to confirm if the script has been written so that an order can be placed for 2 A1 signs at a cost of £2,620 plus £85 for each 3D colour image.

11. PLANNING APPLICATIONS BEFORE COUNCIL

Due to the time constraints of a remote meeting, the Clerk is dealing with routine planning matters under **delegated authority** in accordance with Standing Order 2020 (15 xiv). **Members are requested to approve the representations for September as detailed on appendix A.** Applications can be viewed at www.preston.gov.uk

The Clerk emailed Members to inform them of an outline application **06/2020/0966** for the erection of a local centre including flexible floorspace (Use Class E), drinking establishments (sui generis) hot food takeaways (sui generis), medical centre (Class E(e), public house (sui generis) with hotel accommodation (Class C1), and retirement apartments (Class C2) with all matters reserved on land to the west of Sandy Lane. **As this is not a 'routine application' Members are requested to comment on the application.**

Members are also requested to consider if they have any comments to make on the Bloor Homes / Taylor Wimpey consultation discussed under public participation.

12. NEIGHBOURHOOD PLAN AND SEPTEMBER NEWSLETTER

Members are requested to note that the consultation on the Neighbourhood Plan has now commenced. No comments have been received to date; however, a resident has requested that we email the Newsletter to everyone instead of printing it. **I've outlined the difficulties this will cause but the resident has asked that Members consider the suggestion.**

13. WOODPLUMPTON COMMUNITY FETE

At the July meeting Members were informed that the fete would not take place in September due to Coronavirus. The possibility of a December Fete was discussed and Members resolved that the matter be added to the October meeting under **MIN 20/43**. **Members are requested to consider a proposal to hold the fete on the 12th Dec and release the £1,500 donation.** **Members are also requested to confirm any arrangements regarding the Carol services.**

14. FINANCIAL STATEMENT

The Clerk has emailed copies of the accounts and bank statements. **Members are requested to confirm that these have been reconciled and note that the Clerk is still progressing the switch of the bank account.**

15. BRITISH LEGION

Members are requested to approve the purchase of 2 poppy wreaths under S137 of the LGA 1972 at a cost of £44.00 – payable by cheque.

16. ACCOUNTS FOR PAYMENT

Members are requested to approve the following invoices already paid in accordance with Standing Order 2020 15 (xii)

DETAILS	PAYEE	AMOUNT	REF
Parish Lengthsman wks 25 – 28	B Hill	£750.00	52

Members are requested to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT
NHP Consultation hard copies	Preston City Council	£229.96
Brown A4 envelopes for NHP	Mrs J Buttle	5.12
Printing of 8 page newsletter	PCC	£340.00
Delivery of Newsletter	JPP Media	£85.00
500 C5 Envelopes for Newsletter	Viking	20.38
Stationery poly pockets & black ink	Viking	41.98
Postage of Newsletter 607x.65p	Mrs J Buttle	£394.55
Oct salary	Mrs J Buttle	£1157.13
PAYE	HMRC	£103.54
Employer N Ins	HMRC	£77.21
Half year expenses	Mrs J Buttle	£37.20

17. HALF YEARLY BUDGET ANALYSIS Apr 20 – Sept 20

Members are requested to consider current expenditure against the budget and assess progress on any items outstanding.

18. CONSIDERATION OF 2021/22 BUDGET ITEMS

The November meeting will primarily focus on the 2021/22 budget. **Members are requested to consider the items below and identify any new budget or CIL items so that an estimate of the costs can be ascertained for the November meeting.**

19. FLOODING ON GUILD WHEEL – Blundell Brook

Broughton Parish Council highlighted that a bridge over Blundell Brook is often flooded when the water is at its full height. The bridge is in our Parish and is well used as it forms part of the Guild Wheel. LCC have stated that they need to add a boardwalk over part of the width for pedestrians so they can cross where it is dry. LCC are bidding for funding and hoped to do it before winter but unfortunately, they still have a shortfall anticipated to be £50 - £75,000.

Members are requested to consider if part or all of the amount could be met through CIL.

20. COMMUNICATION SINCE THE SEPTEMBER MEETING

Members are requested to **note** that at the Preston Area Committee meeting, a representative from UCLAN gave a presentation on the Expanded City project which is a 3year programme of artworks and events to generate debate about City Deal. The presenter gave the impression that he was working with Members from Woodplumpton Parish Council but the Clerk has confirmed we have heard nothing since the project was launched in October 2016.

21. DATE OF NEXT MEETING

The next meeting of the Parish Council will be Monday 16th Nov 2020 at 7.00pm.