



WOODPLUMPTON PARISH COUNCIL
MEETING TO BE HELD IN
THE LIBRARY OF ST ANNE'S PRIMARY
SCHOOL, WOODPLUMPTON ROAD, PRESTON
ON MONDAY 20th FEB 2023 at 7.00pm

1 APOLOGIES

Members are requested to note any given apologies.

2 APPROVAL OF THE MINUTES of the Parish Council Meeting held on 16th Jan 2023.

The Chairman is required to sign the Minutes as a true record.

3 DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on the right to participate and vote on that matter – see Standing Order 2020 (13)

4 PUBLIC PARTICIPATION

At this point, the meeting will be adjourned for public participation. Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here. **The length of the adjournment will be at the Chairman's discretion.** Matters requiring a Council decision must be included as a specific Agenda item.

An invitation to attend the meeting has been sent to the Police, County and City Councillors. Members have been advised that PCSO Julie Anyon is no longer covering the rural area and a meeting has been organised with Chief Insp Sue Bushell to discuss a replacement / reorganisation. **Cllr P Entwistle is requested to provide feedback from the meeting.**

5 CO-OPTION OF CATFORTH CLLR

Further to the vacancy in Catforth ward, co-option applications have been received from a Catforth resident and a resident living on The Paddocks. Copies of both emails have been forwarded to Members. The applicants will be given an opportunity to speak on their applications and Members may ask any questions. **Members will be required to vote on who to co-opt to the vacancy.**

If an appointment is made, the successful applicant will be required to sign a co-option form and join the Council until the May 2023 elections. This is when all existing Councillors and residents will have an opportunity to nominate themselves for election to the Council. The City Council handle the election process and further details will be added to the Parish Council Noticeboards and website in due course.

Following completion of the above item, the meeting will be reconvened and members of the public will be unable to make any further comments.

6 WOODPLUMPTON WARDING

Historically the Parish Council has been split into 2 wards – with 5 Cllrs elected to Plumpton Ward and 3 Cllrs elected to Catforth Ward. Following the development of NW Preston, the City Council was approached to see if additional Councillors could be elected to a new NW Preston ward. The City Council have advised that to create a new ward or increase the number of Councillors, a Community Governance review may be required. The process is time-consuming and as such, it may take time for any changes to progress.

Although the Parish Council is split into 2 wards for election purposes, once elected, Members serve the Parish Council as a whole and issues are addressed collectively by the Council.

Notwithstanding the above, it has been suggested, that as there are far more issues relating to the NW Preston area, a Councillor/s could be informally nominated as a point of contact for the NW Preston area. Who to appoint will become clearer following the May elections.

As existing Members are familiar with Council procedures, Members are requested to indicate if this is a direction the Parish Council should take.

Any recommendations will be presented to the 'new Council' following the May elections and the Members will be requested to consider whether or not to informally appoint individual Members to act as a point of contact for specific areas.

7 TRAFFIC CALMING SCHEMES

A) ISSUES RELATING TO LAND AT THE ORCHARD

Double Yellow lines,

LCC have replied that the objections to reduce the length of the double yellow lines were in response to the Parish Council's informal consultation and were treated as 'comments' rather than 'objections' and as such, there is no statutory requirement for LCC to alter the lines.

They have also added that the Parish Council indicated that the reduction would be fine *if the junction could be improved by cutting the corner out and putting more road surface there*. As this could not be achieved, LCC advertised the TRO at 27m and as no objections were received to the TRO, the matter was not discussed further.

In accordance with MIN 22/115, of the Jan 23 meeting, the Clerk has contacted a separate department at LCC to request further details regarding the enforcement of the lines and dispensations for residents.

Members are requested to consider LCC's reply and consider how the matter can be resolved.

Protection of the verge

In accordance with MIN 22/115, of the Jan 23 meeting, further enquiries have been made regarding the addition of a bollard to protect the verge. LCC have stated that they could add a bollard or temporary water barrier but they have expressed concern that it will be damaged and they suggest discussing the problem with local businesses to draw attention to the issue and request that they drive carefully to help protect the verge.

Members are requested to consider the reply and determine if the bollard option should be pursued.

Playing field parking

The City Council have suggested a minor alteration to the draft consultation in that they wish us to include reference to drainage improvements and the prevention of unauthorised temporary encampments. The Clerk has altered the consultation to reflect this.

Members are requested to approve the final consultation and confirm when it can be issued.

B) ISSUES RELATING TO WOODPLUMPTON

Hump gradient

LCC have offered to meet a representative of the Parish Council to discuss the gradient of the speed humps, however under MIN 22/119 of the January meeting, Members stated that the measurements should be requested and the gradients checked by an independent company.

Members are requested to provide feedback on the above including details of any inspection costs.

Planter / Child safety signs

Members are requested to note that the child safety signs have been purchased and are on display outside the schools.

Under MIN 22/120 of the January meeting, Members resolved that planter designs would be brought to the February meeting.

Members are requested to consider any designs and approve a budget for the planter.

Whittle Hill

Members are requested to **note** that LCC have stated that they have programmed the tree clearance to be carried out by the end of February before the bird nesting season. They are still waiting for BT to confirm when the pole will be removed so that works can commence on the turning head.

C) ISSUES RELATING TO CATFORTH

Catforth Scheme.

Further to MIN 22/125 of the January meeting, the Clerk has contacted the Solicitors to request that they oversee the signing of the Legal Agreement.

Members are requested to approve the legal fees associated with this, which are not expected to exceed £1250 + VAT

Catforth Laybys

Further to MIN 22/125 of the January meeting a revised quote has been received for the resurfacing of the 2 Catforth laybys. The work will be delivered by LCC highway ops at an estimated cost of £36,775. This is an increase of £8,873 on the previous estimate.

Members are requested to approve the revised quote.

8 2022/23 FINANCIAL STATEMENT 1st April – 31st Jan 2023

The Chairman is requested to verify that the financial accounts and bank statements have been reconciled

9 ACCOUNTS FOR PAYMENT AND RECEIPTS

Members are requested to note and approve the following accounts already paid in accordance with standing order 15 (b) xii

Traffic silhouette signs	£1,186.74	BACS
Stocks – interim payment	£3,162.62	BACS
November Newsletter	£176.25	BACS
Parish Lengthsman Wks 37 – 43 (Dec – 6 th Jan)	£900.00	BACS

10 ACCOUNTS FOR PAYMENT AND RECEIPTS

Members are requested to approve the following accounts for payment.

Clerk's Jan Salary	£1259.87	BACs
HMRC PAYE	£105.74	BACs
Employer Nat Ins	£88.71	BACs
Parish Lengthsman (Jan – Feb)	TBC	BACs

11 SUMMER FETE

Members are requested to consider an update on the summer fete. Payment is scheduled from the 2023/24 accounts and will be released in April.

12 LENGTHSMAN PAYMENT

The Parish Lengthsman's contract is due for renewal from April 2023 and a request has been received to increase the rate of pay from £15 an hour to £16 an hour. Currently the Lengthsman is contracted for 15hrs a week for 48 weeks x £15 = £10,800. If approved, the contract will increase by £720 to £11,520.

Members are requested to consider the request which will be an unbudgeted expense.

13 NEWSLETTER ADVERTISING

At the January meeting, Members considered a proposal to include a business advert in the Parish Newsletter for a £25 donation. Members requested more time to consider the request and determine if sponsorship was a better way forward.

Members are requested to consider if sponsorship is a way forward and how it can be achieved.

14 CIL EXPENDITURE

Residents were asked to provide ideas for CIL expenditure and an overwhelming majority stated it should be spent on traffic calming. As the Woodplumpton scheme has been completed and as the Catforth scheme should begin shortly, Members have requested that CIL expenditure should be added back on the agenda so that new ideas can come forward.

Given that the membership of the Council may change in May, decisions to progress any major items should be delayed until then, however this does not prevent Members asking residents for new suggestions or approving expenditure on smaller projects.

Members are requested to consider the above information and comment on how to proceed.

DOG WASTE DISPENSERS

A resident has requested that 'no dog fouling' signs are erected in Catforth. Whilst this decision is the responsibility of Preston City Council, the resident has also suggested that dog waste dispensers could be fixed to lampposts etc to encourage dog owners to pick up. Additional bins have also been requested and whilst these could be provided using CIL monies, they can only be emptied with the prior approval of the City Council.

Members are requested to consider the request and if dog dispensers are approved, advise of any other local locations.

LITTER BIN AT WHITTLE HILL

A request has also been received from a resident requesting a Wheelie Bin at the Whittle Hill junction. As above, the bin could be provided from CIL, however the bin can only be emptied with the prior approval of the City Council.

Members are requested to consider if the City Council should be approached to empty the bin if it is provided by the Parish Council.

15 PWDR

PCC and LCC have advised that they are proposing to name the new Preston Western Distributor Road as 'Edith Rigby Way', in honour of Edith Rigby, a prominent suffragette from Preston. **The City Council has requested that the Parish Council supports the proposal.**

16 LOCAL PLAN CONSULTATION

Members were informed of a drop in event at Preston Grasshoppers on the 18th January to discuss the proposals in the Local Plan. Comments on the consultation close on the 24th February. The Clerk will present a brief summary detailing the policies which may impact on the parish. **Members are requested to comment on the policies with a view to responding to the consultation.**

17 PLANNING APPLICATIONS BEFORE COUNCIL

Members are requested to consider and approve the attached delegated comments for Jan. Applications can be viewed at www.preston.gov.uk

18 NEIGHBOURHOOD PLAN

The City Council have issued the Reg 16 consultation on the Neighbourhood Plan and the Clerk has arranged for hard copies to be available at both primary schools, Catforth Village Hall, Bartle Bowling Club, Maxy Farm Pantry and Preston Grasshoppers.

As the covering letter states that comments should be forwarded to the City Council, **Members are requested to confirm that any complex queries or criticism of the NHP process should be referred to the City Council.**

19 NEW CORRESPONDENCE / ISSUES

Concerns have been received regarding HGV's accessing the Plumpton Field development. Apparently, drivers leave their engines running, for long periods of time and park across driveways. The resident has been informed that there is little that can be done as it is considered a 'temporary' nuisance. The resident also stated that her property is being damaged by the construction. Pringle homes have denied any liability and the resident was advised to consult a solicitor.

The resident has also stated that the number of parked cars has increased due to cars 'abandoned' by residents who have lost parking spaces due to the development and due to the addition of yellow lines in the village.

As the Parish Council does not have the power to provide resident parking spaces or request that vehicles park elsewhere, no advice was offered.

A reminder has been sent to LCC requesting that they provide an update on the road widening and hedge cutting required on Bartle Lane.

20 DATES OF FUTURE MEETINGS

Members are requested to note the next meeting is currently planned for **Monday 20th March 2023** in St Anne's Primary School, Woodplumpton.