



WOODPLUMPTON PARISH COUNCIL

REMOTE MEETING AGENDA

7.00pm Monday 20th July 2020

1. CHAIRMAN'S INTRODUCTION, SOUND CHECK AND VOTING METHOD

2. APOLOGIES FOR ABSENCE

3. APPROVAL OF THE MINUTES of the Parish Council Meeting held on **15th June 2020**.

4. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in this Agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter under the Code of Conduct.

5. PUBLIC PARTICIPATION

Members of the public wishing to observe this meeting have been given the opportunity to request a weblink from the Clerk. The Chairman will ask if there are any questions from the public, however, due to the time constraints of a remote meeting, **these should be submitted in advance by emailing the Clerk.**

- Mr Leeming has been invited to the meeting to update Members on the works undertaken to reduce odour problems at Ambrose Hall Farm.
- A resident has requested that the Council discuss some concerns regarding Hope House children's home in Catforth.
- Residents attended the cancelled March meeting to object to **06/2019/1275** which proposed an additional 200 homes using the existing Redrow access road. Members considered the application in January and resolved that it was in accordance with the masterplan, however, Residents still have concerns that the proposal is not acceptable. Due to the limited action the Council can take, the Clerk is trying to answer the concerns by email but residents have requested details of the meeting and may attend.
- A resident has requested to attend the meeting to discuss the Bartle Village application

6. AMBROSE HALL FARM

Members are requested to consider the complaints and the actions taken by Mr Leeming and determine if further involvement is required by the Environment Agency.

7. HOPE HOUSE, MOSS LANE, CATFORTH

Members are requested to consider the concerns and determine if and how they should be brought to the attention of the children's home.

8. MAJOR DEVELOPMENT AT BARTLE HALL

06/2020/0566 Request for a screening and scoping opinion pursuant to Regulation 6 of the Town and Country Planning (Environmental Impact Assessment) (England) Regulations 2017 for a proposed development comprising the construction of a roundabout on the Preston Western Distribution Road and proposed residential development of up to 1,100 dwellings on land at Bartle Village.

Members have been informed that the application is to establish if there are any known environmental factors which should be included in a future application to develop land at Bartle Hall. Whilst the site is not part of NW Preston and is not included in the Local Plan, it is understood that the application has come forward now, because it requires the creation of a new roundabout on the PWDR and it would be more cost effective to add it whilst the road is being built, rather than add it a later date.

An extension of time has been granted to allow Members to consider the proposal.

In addition to the above, Members have been notified of an on-line consultation to view the emerging plans for the development. A view has been expressed that the consultation should not be held on-line as residents without internet connection can't participate.

Members are requested to consider a reply to the consultation.

9. NEIGHBOURHOOD PLAN

A 'final version' of the Neighbourhood plan was emailed in September and some minor amendments were suggested. The consultant addressed these and providing Members are happy with the comments, the consultation version can now be published. Copies should be placed in libraries and public places for 6 weeks so that people can view a hard copy. Once the consultation period ends, we need to consider any replies, make any amendments and agree the final draft version which will be sent to the independent examiner. If the draft version is approved by the examiner, we can hold a referendum to adopt the plan in May 2021.

Members are requested to consider whether to launch the consultation version.

10. PLANNING APPLICATIONS BEFORE COUNCIL

Applications can be viewed at www.preston.gov.uk but due to the difficulties in viewing applications during a remote meeting, the Clerk is dealing with planning matters under delegated authority in accordance with Standing Orders. Consequently, Members are requested to **note** the proposed representations.

06/2020/0537 Permission in Principle for a dwelling at Barnfield Cottage, Rosemary Lane. Barnfield Cottage is located on Rosemary Lane to the right of the Priory near to Adamson's Farm. The location is in open countryside where development should typically be small scale and limited to appropriate infilling, conversion of buildings and proposals to meet local need. The site does not meet those requirements and **delegated representation is to oppose** the proposal. Attention has also been drawn to the appeal decision for a new dwelling on Rosemary Lane **06/2018/0514** which was recently dismissed.

06/2020/0550 2 stables and hard-standing at Chapel Farm Stables, Chapel Lane, Catforth. Although this is a retrospective application, the stables and hard-standing are to the rear of Chapel Farm and do not appear visible from Chapel Lane or Chapel Barn. **Delegated representation is to leave to planning.**

06/2020/0554 Permission to vary condition 10 relating to surface water drainage for 8 dwellings and a new access at 3 Nog Tow Bank, Tabley Lane. Members opposed the original application which was approved with a condition stating that no surface water shall discharge to the public sewerage system either directly or indirectly. Drainage options for the site are limited but United Utilities have stated that they have no objections to the applicant using an existing private drainage system for the surface water. Concerns are expressed that the increased surface water from new developments is causing problems across the Parish and if problems are encountered on this site, it will be difficult to take any action as the drains will be private. If there is no feasible method to create a new surface water solution, rather than rely on an existing system, the application should be refused. **Delegated representation is to oppose the application.**

06/2020/0577 Single storey side and rear extension at 20 Brook Meadow. The site is a corner plot with trees to the rear bounded by Tag Lane and Tom Benson Way. The property already benefits from a single storey rear extension and the proposal will extend this further towards the garden boundary with 19 Brook Meadow. **Delegated representation is to leave to planning.**

06/2020/0593 Single storey rear extension at 4 Caspian Avenue, Preston.

06/2020/0595 Single storey rear extension at 2 Caspian Avenue, Preston

The above applications are part of the new development off Lightfoot Green Lane. The properties are semi-detached and both are creating a similar styled, flat roofed, rear extension. **Delegated representation is to leave to planning.**

As advised in May, the Clerk opposed **06/2019/1172** for a store and distribution centre at Lewth Farm. The initial proposal was submitted for the applicant's own use but an amended scheme appeared much bigger in scale. The application was refused and an appeal has been submitted. **Members are requested to determine if additional comments should be submitted to the Planning Inspector.**

11. ADOPTION OF NEW STANDING ORDERS

Standing Orders are the 'rules' explaining how a Parish Council should be run. They should be reviewed and updated every 4 years. NALC has produced a new 'model version' which can be adapted to suit a Parish Council's needs. The Clerk has cross referenced the paragraphs in the current Standing Orders with the new version and has 'struck through' paragraphs not considered relevant to a smaller Council. **Members are requested to approve and adopt the NALC model version as amended.**

12. CODE OF CONDUCT CONSULTATION

In 2012, the Parish Council adopted the City Council's Code of Conduct although a shorter version was produced by NALC. NALC have now issued a consultation which asks Councillors for their opinion on how the NALC Code is applied to Councillor behaviour, whether aspects of the Code should be made clearer, whether it should apply to social media and whether Councillor Interests should be extended to other family members. **Members are requested to reply individually to the NALC consultation by the 17th August.**

Members have been notified that a complaint has been received regarding a Councillor's conduct whilst acting in a personal capacity. The complainant has been advised to refer the matter to the City Council monitoring officer to assess if the Code has been breached.

13. ZERO TOLERANCE POLICY

Whilst the Code of Conduct details how Councillors should conduct themselves in public, it has been proposed that the Council should adopt an anti-bullying / harassment policy which details how the Clerk, Councillors and contractors will respond to nuisance, aggressive or intimidating telephone calls, correspondence or encounters with the public. The reasons for the Policy are set out in the attached proposal submitted by Cllr Yates.

Members are requested to determine if the Policy is needed, outline its scope and determine who should be involved in creating the first draft.

14. DOG CONTROL ORDERS

There are 4 Dog Control Orders in Preston which the City Council is required to review. These are detailed on the City Council webpage <https://www.preston.gov.uk/dogcontrolorders>.

Members have received a summary with the Agenda and are requested to reply to the consultation by the 10th August.

15. FLY TIPPING

Even though the recycling centre is now open to cars without booking in advance, vans are only able to access the centre once a month which means the Lengthsman is struggling to remove fly-tipping. Incidents are being reported to the City Council but **Members are requested to approve a letter to be sent to LCC and PCC highlighting the difficulties this causes.**

16. STOCKS AND MOUNTING BLOCK

Further to the site meeting and emails exchanged at the beginning of the month, **Members are requested to discuss the exact location of the stocks and mounting stone, how they should be protected from pedestrians and vehicles and whether they should be illuminated.** A risk assessment will also be required on the proposed location. Once Members agree to the above, a plan needs to be issued to LCC and PCC to establish if any consents are required. The plan and scope of works can also be issued to contractors so that we can establish quotes for the proposed renovation.

17. FINANCIAL STATEMENT

The Clerk has emailed copies of the accounts and bank statements. **Members are requested to confirm that these have been reconciled.**

18. REVIEW OF 1st QUARTER ACCOUNTS

Members are requested to consider progress against budgeted items following the completion of the 1st Quarter – April to June.

19. WOODPLUMPTON FETE

Cllr Greaves has stated that there is still an interest in the Woodplumpton Fete going ahead in September. **Members are requested to consider supporting the proposal and any implications of making a donation to the event.**

20. NEWSLETTER

The Parish Council usually issues a Newsletter in June after the May Annual Council meeting. **Members are requested to consider if a Newsletter should be issued in August and if so, determine the articles for inclusion.**

21. ACCOUNTS FOR PAYMENT

Members are requested to NOTE the following invoice already paid in accordance with Standing Orders.

| | | | |
|---|---------|------|--|
| Lengthsman invoice wks 9-12 and postcrete | £754.75 | BACS | |
|---|---------|------|--|

Members are requested to approve the following accounts for payment

| DETAILS | PAYEE | AMOUNT |
|---------------------|--------------|----------|
| Apr – June Expenses | Mrs J Buttle | £35.55 |
| July salary | Mrs J Buttle | £1134.58 |
| PAYE | HMRC | £92.60 |
| Employer N Ins | HMRC | £72.45 |

22. UPDATE ON TRAFFIC CALMING

Members are advised that there has been **no update** in relation to LCC's involvement with the traffic calming scheme. Their last email stated *as you are aware, staff are currently redeployed to our COVID-19 Lancashire Safer Travel Restart taskforce and involvement in all 'business as usual' projects has been paused. Once we are able to return to our normal duties we'll pick up your comments and review the plans accordingly.*

Emails have been received regarding the traffic calming parking restrictions outside Catforth School. In general, these have come from parents / carers rather than local residents. All of the emails have been acknowledged and the wider context of the scheme has been explained. However, the headteacher has delivered a letter to Cllrs M and P Entwistle reiterating some of the concerns previously expressed. The letter has been acknowledged and **Members are requested to confirm if a reply should be issued by the Clerk / Catforth Councillors or if the matter should be deferred to the next Parish Council meeting for further consideration.**

23. CORRESPONDENCE

Members are requested to note the following items of correspondence / actions taken

A HGV got stuck on Cinder Lane after ignoring the 'no HGV signs'. Photographs of the incident were sent to LCC along with a request that the company pays for the repairs to New Hall Bridge which was damaged during the recovery attempts. Additional signage has also been requested.

Members have been informed of the flooding incident at Bartle Lane which resulted in the Clerk writing to LCC's Chief Executive to request an explanation why the road was closed before the flooding issue was resolved. A letter has been received which explains that LCC thought the works were sufficient – but following the flooding, they are carrying out additional inspections.

LCC have also been asked to investigate additional flooding at Rapley Lane since new drains were put in.

24. DATE OF NEXT MEETING

Historically the Parish Council does not meet in August due to the summer holidays, however, due to the current environment, **Members are requested to confirm the date of the next meeting.**