

# WOODPLUMPTON PARISH COUNCIL

## A G E N D A

### MEETING TO BE HELD AT WOODPLUMPTON PARISH ROOMS REAR OF ST ANNE'S CHURCH, WOODPLUMPTON

at 7.00pm on MONDAY 16<sup>th</sup> MARCH 2020

**1. APOLOGIES**

- 2. APPROVAL OF THE MINUTES of the meeting held on 17<sup>th</sup> February 2020.  
The Chairman is required to sign the February Minutes as a true record.**

**3. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS**

Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and the Council's Code of Conduct. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision.

**4. PUBLIC PARTICIPATION**

The meeting may be adjourned at this point to listen to representations from the public, police or community groups wishing to bring matters to the attention of the Council. **The length of the adjournment will be at the Chairman's discretion. Matters requiring a decision or support must be included as a specific Agenda item.**

Agenda item 5 - Mr Leeming of Ambrose Hall Farm has been invited to attend

Agenda item 6 - Ms Roberts requested that rural flooding was added to the Agenda and an officer from LCC has been invited to attend.

Agenda item 7 – 4 objections have been received regarding 06/2019/1275

Agenda item 7 - Mr Thornton has requested to speak in relation to an appeal at Adamson's Farm - 06/2018/132.

**5. AMBROSE HALL FARM**

In Oct 2019, Members considered a report by Cllr Walker regarding odour complaints at Ambrose Hall Farm and under **MIN 19/78** Members resolved to invite Mr Leeming and a representative from the Environment Agency to a future meeting. The Environment Agency replied to the invitation stating that *they continue to monitor the situation closely. New infrastructure was installed to the heating system late last year and if reports are still being received, then Mr Leeming is the best person to provide an update.* **Members are requested to consider any update provided by Mr Leeming.**

**6. FLOODING**

Members have been sent photographs of the flooding that has affected the rural lanes around Catforth. A property was also flooded. Lancashire County Council are the Local Lead Flood Authority and should be addressing / preventing future problems by contacting landowners and reminding them of their riparian responsibilities. The Clerk has invited LCC to attend the meeting and **Members are requested to consider their response and if the Parish Council can take any action to prevent flooding incidents.**

**7. PLANNING APPLICATIONS – TO DETERMINE**

**The Parish Council is requested to consider the following applications and make representations to the City Council.** Details of the applications will be available at the meeting and can be viewed on [www.preston.gov.uk](http://www.preston.gov.uk)

**06/2019/1275** Outline planning application for up to 200 dwellings (Class C3), public open space, landscaping and associated engineering operations (access applied for only) on land north of Tabley Lane, Preston

The above application was considered at the January meeting and Members **resolved** to leave to planning as the application site is in the NW Preston strategic location where housing is already agreed in principle. The site layout plan indicates that the accesses will be taken from the Redrow site and the E/W link road which is in accordance with the NW Preston masterplan – however **Members are requested to note the objections from local residents and consider whether an objection is appropriate.**

**NOTE** - Some of the concerns such as the absence of a play area and unadopted roads are not material considerations in respect of the current planning application and Members may wish to consider raising these points directly with Redrow.

**06/2020/0191** Shed to rear garden of 161, Lightfoot Lane, Preston.

**06/2020/0195** Outline application for 4 no. dwellings following demolition of existing barn (Access applied for only) at Lawton House Farm, Bartle Lane, Preston.

**06/2020/0240** Single storey extension to side following demolition of existing conservatory and 2no. ground floor windows to NW and NE elevations of Fell View School Lane, Preston.

**06/2018/1320** 1no. agricultural worker's dwelling in a field to the rear of farmyard, Adamson's Farm, Eaves Lane, Cuddy Hill, Preston.

The above application was refused but since then, new development has been approved in the area as the City Council did not have a 5 year housing supply. Mr Thornton has submitted an appeal against the refusal and has requested that the Parish Council support his appeal. **Members are requested to consider the request.**

#### **8. WOODPLUMPTON STOCKS AND MOUNTING STONE**

Concerns were expressed that the stocks and mounting block, presently located outside St Anne's Church, are not visible and are falling into disrepair. Both items are Grade 2 listed assets but the ownership of the items is unclear. At the February meeting, Members requested that the Clerk establishes the ownership and makes enquiries whether funding for their preservation can be obtained from an English Heritage grant. English Heritage have advised that an ownership enquiry needs to be submitted to the Land Registry and whilst Listed Building Consent would be required for any repairs / relocation of the assets, they do not have any funding available.

**Members are requested to confirm that the land registry should be approached to ascertain the legal ownership of all the listed assets at a cost of £3 per title register and £3 per title plan for each item searched.**

#### **9. 2020/21 INTERNAL AUDIT REQUIREMENTS**

In order to comply with Audit Requirements and Finance Regulations, **Members are required to review the following enclosed documents** and confirm that they are up to date and appropriate to the Council's requirements.

- A.** Risk Management Plan and Policy Statement
- B.** Risk Management Assessment Register
- C.** Council's Asset Register

Members are also required to approve Mr Slade as the Council's Internal Auditor and comment on the **Terms of Reference** and suggested **Methodology for Internal Control**. The audit procedures are summed up in the **Effectiveness of the Internal Audit** which should show that the Council has considered the financial procedures, audit requirements and risks.

#### **10. FINANCIAL STATEMENT**

The Chairman is requested to check the statement of accounts against the bank statements for the end of February.

#### **11. ACCOUNTS FOR PAYMENT**

Members are requested to **note** the approved direct debits to Easy websites and Nest pension. **Members are requested to NOTE the following accounts already paid in accordance with standing order 28 (b) & (c)**

Lengthsman 3 <sup>rd</sup> – 28 <sup>th</sup> Feb + Bird food	£768.98	BACS
December Newsletter Printing	£159.00	BACS

**Members are requested to approve the following accounts for payment**

Clerks Mar Salary	£1125.82	BACS
HMRC PAYE	£101.36	BACS
HMRC National Ins Employer	£74.24	BACS
New Hedge Cutter	£708.00	BACS
Service and sharpening of mower	£92.52	BACS
E-ON electric bill xmas lights	£25.77	BACS

**12. VE DAY BENCH**

Members may recall receiving an email from Cllr Entwistle regarding a commemorative bench for VE day. **Members are requested to confirm if this is something they wish to purchase and if so where it should be located. Members are also requested to consider if they wish to organize any other activities for VE day on the 8<sup>th</sup> May.**

**13. LENGTHSMAN CONTRACT**

A contract has been prepared for Mr. Hill to continue as Parish Lengthsman from April 2020. **Members are asked to consider the content of the contract, and authorise the Chairman and Clerk to sign it on behalf of the Council.**

**14. TRAFFIC CALMING - WOODPLUMPTON AND CATFORTH**

At the 9<sup>th</sup> January extra-ordinary meeting, it was resolved that Cllr P Entwistle would meet with LCC to discuss further amendments to the Catforth scheme and Cllr M Greaves would meet to discuss the alterations to Whittle Hill. The meetings have taken place and LCC have been requested to provide an update on the costs and a draft contract. At the time of printing the Agenda, these have still not been received but **the matter is included as an Agenda item to enable Members to consider the matter should the estimates be provided. NOTE** - If the estimates and draft contract are received, these may be discussed as a confidential item at the end of the meeting as they relate to the terms and conditions of a contract.

**15. PRESTON GRASSHOPPERS VENUE**

A letter has been received suggesting that the Parish Council holds Council meetings at Preston Grasshoppers to appeal to residents in the new developments off Lightfoot Green Lane. This could be in addition to or instead of, the meetings at Woodplumpton and Catforth. **Members are requested to consider the suggestion.**

**16. DATE OF NEXT MEETING**

The next meeting of the Parish Council is scheduled for **Monday 20<sup>th</sup> April 2020** at 7.00pm at Catforth Primary School, School Lane Catforth.

**COMMUNITY GARDEN**

The Parish Council acts as Trustees for the Community Garden and any decisions and actions must be recorded separately to the Parish Council decisions.

Mr Hill who maintains the Community Garden has reported that there are a few problems in the community garden e.g. the Christmas tree looks like it is dying due to it getting too big for the space it was originally planted in and the wooden planter in the sensory garden has split again as the wood has rotted despite an attempt to repair it last year. Finally, some of the wooden edging around the noticeboard needs replacing. **The Trustees are requested to consider what action can be taken and approve any maintenance.**