

Accessibility Statement for Woodplumpton Parish Council's Website

This website is run by Woodplumpton Parish Council and is hosted by Easy Websites. In order to meet the Public Sector Bodies (Website and Mobile Applications) Accessibility Regulations 2018, the website was upgraded in August 2020 using the Website Content Accessibility Guidelines (WCAG) 2.1 AA rating framework.

We want as many people as possible to be able to use this website. For example, we've made the website text as simple as possible to understand and you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

Accessibility of the website

We know some parts of this website aren't fully accessible

- PDFs which have been scanned – such as the Finance Documents - aren't fully accessible to screen reader software
- PDFs added before May 2020 are not in a navigable format

Further details are contained in the technical information section.

What to do if you can't access parts of this website

If you need information on this website in a different format like accessible PDF, large print, audio recording or a hard copy:

- Email clerk@woodplumptonparish.org.uk
- Phone 01772 761 637
- Write to
Parish Clerk
16 Minster Park
Cottam
Preston
PR4 0BY

We'll consider the reason for your request and get back to you in 5 working days.

If you can't view the map on our 'contact us' page, call or email us for directions to our meetings.

clerk@woodplumptonparish.org.uk

Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems that aren't listed on this page or you think we're not meeting the requirements of the accessibility regulations, please report your concern to the Parish Clerk using the information above.

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the accessibility regulations. If you're not happy with how we respond to your concern, [contact the Equality Advisory and Support Service \(EASS\)](#).

Contacting us by phone or visiting us in person

Please note, the Parish Clerk works from home and none of our meeting venues are equipped with audio induction loops.

Technical information about this website's accessibility

Woodplumpton Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliances listed below.

a) Issues with technology

A compliance audit has been carried out on desktop and mobile devices with no compliance issues identified, however, in order to navigate through PDFs you may need to download documents using an appropriate PDF document reader.

b) Issues with text

Unclear link text such as 'click here' has been removed from the website but may exist in older documents and news articles. As older content is updated and published, this will be eradicated.

c) Issues with PDFs and other documents

New PDFs or Word documents published since May 2020 should meet accessibility standards however, many of our older PDFs and Word documents may not be accessible to a screen reader.

The accessibility regulations [don't require us to fix PDFs or other documents published before 23 September 2018](#) if they're not essential to providing our services.

Please contact the Clerk clerk@woodplumptonparish.org.uk if you require an older document in an accessible version.

Some documents and publications have been provided by a third party such as the Good Councillor Guide.

d) Issues with images, video and audio

Documents which have been scanned such as the Annual Governance Statement and Accounts and Audit Statements are images and may not be accessible by a screen reader. The documents require a signature before scanning and can't be completed in a different format. There is no plan to make them accessible although a hard copy can be provided on request.

There is no video content on the website.

How we tested this website

This website was tested on 2nd Sept 2020. The test was carried out by Easy Websites <https://www.easywebsites.co.uk>

What we're doing to improve accessibility

This statement was prepared on 1st September 2020 and was published on the Website following approval by Woodplumpton Parish Council on 21st September 2020.