

WOODPLUMPTON PARISH COUNCIL

MINUTES OF THE MEETING HELD AT WOODPLUMPTON PARISH ROOMS REAR OF ST ANNE'S CHURCH, WOODPLUMPTON

on MONDAY 15TH APRIL 2019 AT 7.00pm.

166 PRESENT: Chairman Cllr M Greaves
Councillors Cllr P Entwistle, Cllr M Entwistle,
Cllr S Morgan, Cllr S Yates

2 Community Engagement Officers, 2 PCSOs and 7 members of the public as detailed on the signing in the sheet.

167 APOLOGIES: Cllr B Dalglish, Cllr B Probin, Cllr M Stewart,

168 APPROVAL OF THE MINUTES of the meeting held on **18th March 2019.**

It was **resolved** that the Minutes be signed as a true record.

169 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Cllrs P and M Entwistle declared a pecuniary interest in the donation to Catforth in Bloom as they are members of the committee.

Cllr S Yates declared a pecuniary interest in the bin donation to Catforth Village Hall as she is a Village Hall committee member.

During the consideration of the donation to the community fete, Cllr M Greaves declared a pecuniary interest as he is involved with organizing the event.

170 PUBLIC PARTICIPATION

It was **resolved** that the meeting be adjourned for public participation.

In response to a query, the Clerk confirmed that the City Council had been asked to replace the damaged street name plate at The Orchard.

Further to **MIN145** the Community Engagement Champions gave a presentation on the role of a uniformed Community Champion. In summary, the scheme is supported by the Lancashire Volunteer Partnership which seeks to put volunteers in to public services. Many communities have voluntary groups and part of the Champion's role will be to work with them, to improve their networking connections and make the groups aware of the activities of others. The Champions will liaise with local public services and assist in the planning of local events. Ultimately the role is about building resilience, encouraging social action and empowering local residents to help each other to resolve local issues of concern.

Currently Champions are only being placed in Parish Council areas and the Parish Council will be required to task them with appropriate roles for approx. 6 hours a week. Recruitment will be undertaken by the Police but the Parish Council will be required to enter into a memorandum of understanding to insure the Champion, pay out of pocket expenses, carry out risk assessments and take responsibility for the allocation of day to day tasks.

In response to questions, it was confirmed that the Parish Council may be able to pay the volunteer for additional tasks but these would need to be approved by the police who would be unable to match any funding. It was also stated that the role could be linked to the Duke of Edinburgh Scheme but the minimum age for the Champion is 18.

Members stated their support for the scheme in principle and requested that the matter be added to the May Agenda to allow Members to consider the commitments in the Memorandum of Understanding, determine which tasks could be undertaken and determine who would be responsible for allocating and supervising the tasks. Once Members have discussed these points, an article will be included in the Parish Newsletter to establish the level of interest for the role.

A member of the public stated that a cyclist had been involved in accident in a lay-by but on checking with the police present, it was stated that the accident had not been reported.

It was stressed that if incidents aren't reported, action and improvements can't be made.

Reference was also made to a collision between a car and tractor on Moorside Lane which led to the road being closed for 2hrs.

Members stated that they were still concerned regarding the accuracy of the police statistics because 'no incidents will result in no cover'. The PCSO's stated they will email the information through on a monthly basis. A resident also stated that they missed the community leaflets the police used to issue and it was suggested this could be a role for the proposed Community Champion.

With regards to the traffic event, it was stated that the calming measures could affect HGV's turning into Jane Lane. It was stressed that the plans were illustrative and LCC will be required to make minor adjustments once the engineering specifications are drawn up.

The Chairman stated that the traffic event was advertised in the Parish Newsletter which is delivered to nearly 1400 properties but only 30 – 40 people attended the event and in the main, the response had been positive and much had been learnt from the previous experience to introduce traffic calming.

A resident reiterated his concerns regarding access to a property near Woodplumpton School. The Clerk confirmed this specific issue would be highlighted to LCC. In response to a question regarding further consultation and the timescales for the work, the Clerk stated that the Parish Council was very much in the hands of LCC and read out an email which states that once the concept plans are accepted, the detailed designs should be complete in 6 – 8 weeks. Once these have been agreed by the Parish Council, they will go to the Cabinet Member for approval. After that, LCC will determine what statutory approvals / orders will be required. LCC anticipate the works being underway within 6-9 months.

As there were no further questions, the meeting was reconvened.

171 TRAFFIC CALMING ENGAGEMENT EXERCISE

Members reflected on the feedback and comments from the traffic calming event and stated that they were of the opinion that the amendments were minor and could be managed by tweaking the existing plans rather than asking for amended copies. On that basis, Members stated they were happy to ask for the engineering plans to be drawn up and **resolved** that the Clerk ask LCC to arrange this and confirm the payment arrangements.

172 NW PRESTON – COMMUNITY CENTRE

Members considered the reply from the Chief Executive of Preston City Council regarding the Motion of No Confidence. Members noted that the reply states that officers have been proactively working with developers to ensure that the infrastructure is provided but stated that the reality was that the Masterplan was not delivering what the City Council had promised, developers are not being held to account for not complying with planning conditions and the City Council were out of touch with the safety concerns expressed by residents. Until the roads, amenities and local services are provided, conditions are enforced and safety concerns are taken seriously, Members are not prepared to reconsider the Motion of no confidence.

Members noted that the City Council has asked the Parish Council for its views on whether a new community centre/hall should be provided as part of the NW Preston local centre. The email states that Taylor Wimpey hold the options on the local centre land and are keen to understand the expectations required of them. Members were reminded that the original Haydock Grange application included the provision of shopping units, however, in application **06/2017/1385** Taylor Wimpey stated *the retail element of the outline planning permission will no longer be delivered because the North West Preston Masterplan allows for a Main Local Centre on land to the north of the Haydock Grange development.*

In light of the above, Members stated that whilst a hall would currently be low down on the list of priorities, they are keen to engage with the City Council and Taylor Wimpey, to understand where the local centre is, the size of the land, what options are being considered and how soon they can be delivered. Members **resolved** that the City Council and Taylor Wimpey should be invited to the June meeting so that the questions can be discussed further.

173 ENVIRONMENT LICENCE – AMBROSE HALL FARM

Following the odour problems reported last summer, Members noted that the Environment Agency had inspected Ambrose Hall Farm and had discovered that the farm had breached its environmental permit by changing from pullet rearing chickens to broiler rearing chickens.

The farm applied for a permit variation which was approved in March subject to an Odour Management Plan which will be closely monitored by the Environment Agency. Members noted that the OMP is a public document and **resolved** to add it to the website along with the Environment Agency contact details so that residents can report any further incidents.

174 PLANNING APPLICATIONS

Note - Members are advised prior to the meeting that planning applications can be viewed at www.preston.gov.uk

06/2019/0223 Outline application for 5 no. dwellings following demolition of existing nurseries (Access applied for only) Ribblesdale Nurseries, Newsham Hall Lane. Members noted that whilst the land is brownfield, it extends in to the open countryside and does not comply with the Core Strategy where development should be restricted to small scale, infill and proposal to meet local need. It was also noted that G43 and G44 of the Rural Development SPD states that where proposals are being considered to change the use of a local community facility, the application should be accompanied with a report demonstrating that the need is no longer viable, surplus to local needs or available elsewhere. As this information has not been provided, the application would appear to be contrary to the Rural Development SPD. Based on the above Members **resolved** to oppose the application.

06/2019/0291 Prior notification submission for change of use from agricultural building to 1no. dwelling (Class C3), with associated building operations at Carr House Farm. Members noted that as the application is a prior notification to convert an existing building, it could be deemed as permitted development. Members **resolved** to leave to planning.

06/2019/0293 Conversion and extension of former piggery building to form 1no. dwelling, including part demolition of existing structures at Carr House Farm, Preston. Members noted that several applications have been submitted on the site to convert outbuildings to dwellings as permitted development. If these are approved, it would make sense to convert and extend this building too. Members **resolved** to leave to planning.

06/2019/0320 Pumping station with weldmesh fencing and associated landscaping works on land at Haydock Grange, Hoyles Lane, Cottam, Preston. Members noted that the application is for a minor repositioning of the pumping station previously approved under **06/2011/0473**. Residential dwellings will not be adversely affected. Members **resolved** to leave to planning.

06/2019/0353 Modification of Section 106 agreement relating to the Affordable Housing on land north of, Lightfoot Lane, Bartle. The application was **withdrawn from the agenda** because there are no application details on the City Council website.

06/2019/0361/362 Listed Building Consent for reinstatement of 2no. attic level windows in west side elevation and internal alterations (retrospective) at the White House, Eaves Lane. Members noted that the works were carried out in 2003 and no objections have been received. A heritage statement confirms that the internal works have been done in a sympathetic manner and there is no harm to the heritage asset. Members **resolved** to leave to planning

06/2019/0401 Prior notification submission for demolition of Haydock Grange (including outbuildings) and The Coach House, Haydock Grange, Hoyles Lane. Members noted that the application site lies to the rear of Haydock Lodge in close proximity to Haydock Farm. Demolition is required in the interests of health and safety. The site is not visible from the road and once demolished, will inform the redevelopment of the site. Members **resolved** to leave to planning

175 2018/19 FINANCIAL STATEMENT

The Chairman confirmed that the accounts and bank statements had been reconciled. Members noted that the end of year accounts have been prepared and the Annual Governance Review will be brought to the May meeting following the completion of the Internal Audit. Members were informed that the Lengthsman has only taken 2 weeks holiday instead of the 4 weeks permitted by the contract. An invoice has been submitted for the additional weeks which Members **resolved** to pay.

176 2018/19 CIL END OF YEAR FINANCIAL SUMMARY

Members were presented with the CIL income and expenditure balances for 2018/19 and noted that the end of Year report will be presented to the May meeting following the conclusion of the Internal Audit. Members noted that the current CIL balance is less than the amount required for the traffic calming schemes but whilst an estimate of the costs has been received, it is not yet known when the funds will be required or if LCC will be able to deliver the schemes at the same time. As additional CIL funds will be received during 2019/20, it was agreed that there is no immediate cause for alarm.

177 CATFORTH SCHOOL CLASSROOM CONTRIBUTION

Members noted that Catforth School are considering an extension to provide additional classroom space and it has been questioned if the Parish Council could make a contribution from CIL monies. Further costs and details are not yet known. As all the CIL monies are currently earmarked for the traffic calming schemes, Members **resolved** to note the 'expression of interest' for the future.

178 2019/20 RENEWAL OF LALC MEMBERSHIP

Members noted that the Lancashire Association of Local Councils provides advice, training and information to Councillors on local and national policies. Members **resolved** to renew the membership at a cost of £533.14 which includes a contribution to the provision of an Area Secretary for the Area Committee. CQ1284

179 2019/20 RENEWAL OF DATA PROTECTION REGISTRATION

Members **resolved** to renew the registration at a cost of £40.00. CQ 1285

180 2019/20 RENEWAL OF CPRE MEMBERSHIP

Members **resolved** to renew the registration at a cost of £36.00. CQ 1286

181 2019/20 DONATIONS

Members **resolved** to make a donation of £250 to Catforth in Bloom towards the cost of compost, fertilizer, bedding plants and the replacement of shrubs in the village. CQ 1287
Members **resolved** to make a donation of £60 to Catforth Memorial Hall to assist with garden waste collection costs. CQ 1288

182 2019/20 CHRISTMAS LIGHTS

Members noted that more Christmas lights are required in Catforth due to the growth of the tree. Members **resolved** to purchase a new set in line with the £79 set purchased for Woodplumpton. Members stated that the Woodplumpton set needs to be returned to the Lengthsman, in accordance with the details on the asset register.

183 2019/20 WOODPLUMPTON COMMUNITY FETE

Members put £1,500 in the 2019/20 budget for the Woodplumpton community fete. The fete does not take place until September but as in previous years, the Parish Council has been requested to release the funds to secure licenses and purchases in advance. Members **resolved** to release the funds. CQ 1289

184 COMMUNITY GARDEN MAINTENANCE

The Parish Council acts as Trustees for the Community Garden. In accordance with the budget for 2019/20 Members **resolved** to approve the transfer of £1,500 to the Community Garden Account so that the Trustees may determine the arrangements for maintaining the garden..

185 ACCOUNTS FOR PAYMENT

- a) Members **noted** that the Pension contributions have been adjusted to reflect the new contribution rates of 3% employer and 5% employee and Easy websites will continue to be paid by Direct Debit during 2019/20.
- b) Members approved the following accounts already paid in accordance with standing order 28 (b) & (c)

JPP Media Spring Newsletter delivery	£85.00	BACS
PCC Printing of Spring newsletter	£152.50	BACS

c) Members **resolved** to approve the following accounts for payment

Clerk's April Salary	£1125.82	BACS
HMRC Employee PAYE	£101.36	BACS
Employer N Ins	£74.24	BACS
Repairs to both Remembrance Day memorials	£190	CQ 1290
E-ON electric Bill Christmas lights	£10.26	BACS

186 PROW RENEWAL OF DELIVERY SCHEME

In 2018/19 the Council opted in to LCC's PROW scheme and received £250 towards the maintenance of PROW. Assuming LCC accept the 18/19 maintenance report, Members **resolved** to opt into the scheme again during 2019/20 but requested that the Clerk provide a breakdown of the time spent on PROW work during 2018/19.

187 NEIGHBOURHOOD PLANNING

Members noted that the consultant has completed the next stage of the Neighbourhood Plan and has submitted an invoice for the works. Members **resolved** to set up a meeting with the consultant to discuss the progress to date and agree the next steps.

188 DATE OF NEXT MEETING

The next meeting of the Parish Council is the Annual Parish Council Meeting on **Monday 20th May 2019**. The Annual Parish Meeting will be before the Annual Council meeting and will start at 7.00pm in Woodplumpton Parish Rooms. In accordance with established practices County and City Councillors, local police and schools will be invited to present an annual report.

COMMUNITY GARDEN TRUSTEE MEETING

The Parish Council acts as Trustees for the Community Garden and financially supports its maintenance. Under MIN 184, the Parish Council **resolved** to transfer £1500 to the Trustee account but decisions relating to the maintenance must be made by the Trustees and must be recorded separately.

The Trustees **resolved** to continue with the current contract arrangement with Mr Hill and authorised payment for the 2019 / 20 contract and the supply of moss killer.