

WOODPLUMPTON PARISH COUNCIL
MINUTES OF THE MEETING HELD
AT CATFORTH PRIMARY SCHOOL, SCHOOL LANE, CATFORTH
on MONDAY 15th June 2015 at 7.00pm.

25 PRESENT: Chairman S Morgan
Councillors M Entwistle P Entwistle M Greaves
B Probin M Stewart S Yates

6 members of the public

26 APOLOGIES Cllr B Dalglish

27 APPROVAL OF THE MINUTES of the meeting on the **18th May 2015**.
It was **resolved** that the Minutes be approved and signed as a true record.

28 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

All members updated their member interest forms to include an interest as Trustee to the Community Garden at 62 – 64 Woodplumpton Road. There were no declarations of interest in respect of items on the Agenda.

29 PUBLIC PARTICIPATION

It was **resolved** that the meeting be adjourned for public participation.

The Parish Lengthsman was introduced to the meeting and updated those present on his work which includes mowing grass, strimming verges, planting, maintenance and managing Public Rights Of Way.

- The lengthsman advised that the mower is now obsolete and parts will become a problem in the future.
- Ground surveys (necessary to check for utility cables when erecting signposts) can take up to 6 months to come through from LCC and this is delaying the completion of PROW work. Grass cutting is taking priority at the moment but where possible PROW work will still be completed. It was confirmed that the Clerk and Lengthsman have agreed a flexi system so additional hours can be completed in the summer with less hours being worked in the winter.
- There has been an increase in litter and the dumping of builders' rubble which is being reported and monitored through the PCC website. The provision of litter bins was discussed but it was felt that an increase would not solve the issue. The Lengthsman felt litter may be reduced if signs were erected as a deterrent stating that the Parish Council will issue fixed penalty notices for littering. The Lengthsman stated he would be happy to issue the notices after attending any relevant training courses. The police were supportive of the idea and offered their support.

PCSO Dave Reid reported that tools were stolen from a lorry on Bartle Lane and the area is still being targeted by opportunistic thieves. Please take care near Catforth School as the pupils will be doing cycling proficiency. Barriers and bollards have been rejected near the gate at Catforth School and the police and school will take this up with LCC. The occupiers of the property with distracting lights have been spoken to. If the matter is not resolved environmental health may take action regarding light pollution.

A complaint was made that Taylor Wimpey are still using the site entrance on Sandy Lane and it was questioned why they had not put a temporary access in where the proposed roundabout is planned. Concerns were also expressed regarding damage to verges, potholes and dust and debris on the road. The Clerk will write again to Cllr Swindells querying the access arrangements but concerns about construction traffic should be reported to the site manager or to the City Council using the new webpage.

<http://www.preston.gov.uk/yourservices/planning/north-west-preston-development/>

Concern was also expressed regarding the groundworks taking place in the north west area of the site as phase one relates to the south east corner. The Clerk will check the plans and raise the query with planning.

The Council was asked to note a request that Cil monies should be used to improve / provide new pavements.

It was **resolved** that the meeting be reconvened.

30 REVIEW OF LENGTHSMAN REQUIREMENTS

- Members have included £1,000 in the budget for a new mower but whilst parts are still available, it was **resolved** to get some cables and spare parts to keep the mower running for as long as possible.
- Following the discussion on digging near utility cables, it was **resolved** that the clerk makes enquiries to see if LCC run any 'safe digging' courses.
- Members **resolved** that further research be carried out on fixed penalty notices. Questions included availability of training courses, provision of signs, the amount of the fixed penalty, administration requirements including non-payment and whether the Parish Council can keep the fees.

31 PLANNING APPLICATIONS

Note - Members are advised prior to the meeting that planning applications can be viewed at www.preston.gov.uk

06/2015/0265 Agricultural storage building for the cultivation of local produce to be sold commercially at Beesely Farm, Catforth Road.

Members considered the application at the May meeting and raised questions on the creation of the lake to supply water to the building. Members were advised that the overall depth and size has been reduced but further information is still required regarding fencing and car park spaces. Members **resolved** to leave to planning.

06/2015/0389 Outline planning application for the residential development (Class C3) of 1.70 hectares of land for up to 48no. dwellings, seeking approval for access only from Hoyles Lane, with associated internal access roads, car parking, open space and landscaping (re-submission of planning application 06/2014/0987) rear of 122 – 152 Hoyles Lane, Woodplumpton.

Members were advised this was a resubmission of a previous application which had recently been refused. Members **resolved to oppose** the application as there is only 1 narrow access for 48 properties. Members objected to the give way arrangements on entering the site and felt this would cause problems for emergency vehicles and would lead to queueing traffic on Hoyles Lane.

06/2015/0404 Change of use of agricultural land to form extension to existing burial ground and erection of memorial wall, St Anne's Church, Woodplumpton Road, Woodplumpton. Members **resolved** to support the application.

06/2015/0424 Conversion of existing disused buildings into garage and store at Oaktree House Roots Lane Catforth. Members **resolved** to leave to planning.

06/2015/0435 Erection of agricultural building at Swill Brook Grange Farm Crown Lane Woodplumpton. Members **resolved** to leave to planning.

06/2015/0454 Erection of two storey extension to side of dwelling and detached garage to rear of Barnfield Cottage, Rosemary Lane, Bartle. Members raised no objections to the extension, but **resolved** to express concern regarding the excessive size of the garage which would be visible from the road. Members felt the building had the potential to be converted to provide accommodation and if minded to approve, requested a condition stating that the building should not be used as separate accommodation.

32 FINANCIAL STATEMENT

The Chairman verified that the accounts verified with the bank statements.

33 INTERNAL AUDIT REPORT

Members **noted** that no issues were raised regarding the internal audit.

34 COMMUNITY GARDEN MAINTENANCE

Members **resolved** to transfer of £1500 to the Community Garden to continue the current maintenance arrangements.

35 ACCOUNTS FOR PAYMENT

Members **noted** and **approved** the following accounts already paid in accordance with standing order 28 (b) & (c)

L Slade - Internal Audit	£85.00	CQ 1085
J Buttle - Jan – March admin & expenses	£49.60	CQ 1086

36 Members **resolved** to approve the following accounts for payment

Insurance renewal	£328.95	CQ 1087
Clerk's June Salary	£775.78	CQ 1088
HMRC	£50.97	CQ 1089
Balance of 2014/2015 Lengthsman Contract	£88.13	CQ 1090
Lengthsman Contract wk 22 - 25	£352.50	CQ 1091
Bin Bags and wildflower Seeds	£4.59	CQ 1092
Transfer to Community Garden	£1,500.00	CQ 1093

37 INSURANCE

Members noted that AON have transferred the policy to MAVERN and the policy is now a generic cover based on population size. This means individual assets do not have to be itemised. As there was no significant increase in premium members **resolved** to renew the policy but would not take advantage of the long term undertaking.

38 CIL MONIES AND WORKING GROUP DISCUSSION

Members set up a working group to discuss the processes and procedures for CIL monies which included ideas for expenditure. Members considered the items and **resolved** to hold another working group meeting to debate and prioritise the items and discuss how best to engage the public. As this is purely a discussion meeting, it was agreed that the Clerk did not need to attend. Members agreed to meet on Monday 6th July at 7.00pm at Catforth Village Hall.

In order to progress other items it was **resolved** that Cllr Morgan and Cllr Greaves would revisit parking and improvements at The Orchard and Cllr M Entwistle and Cllr M Stewart would progress the landscaping at the war memorial. Cllr P Entwistle will draw up a specification for comments.

39 TRAINING COURSE IN POWER OF COMPETENCE

In order to spend CIL monies, the Parish Council must apply the relevant statutes unless the Clerk has passed a training course in the General Power of Competence. Members **resolved** that the Clerk undertake the training course and **resolved** to approve the £30 registration fee. The Clerk aims to complete the module in August when the Parish Council does not meet.

40 STANDING ORDERS

No changes were proposed to Standing Orders and it was **resolved** that they be approved as the latest version.

41 DATE OF NEXT MEETING

The next meeting of the Parish Council is scheduled for **Monday 20th July 2015** at 7.00pm in **Woodplumpton Parish Rooms**.

The Clerk advised that vegetation issues can be reported directly to LCC. Contact details will be circulated. Cllr Probin stated he was prepared to remain on the Area committee and it was agreed representation should be confirmed at the next meeting.

COMMUNITY GARDEN

Following the decision by the Parish Council to transfer £1500 for maintenance of the community garden, the Trustees agreed to continue the current maintenance arrangements with Mr Hill and requested that he be invited to the next meeting to give an update on the current arrangements.