

WOODPLUMPTON PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING (AGM)
HELD AT CATFORTH PRIMARY SCHOOL,
SCHOOL LANE, CATFORTH

ON MONDAY 16TH MAY 2016 COMMENCING AT 20.15

AFTER THE ANNUAL PARISH MEETING.

PRESENT: Chairman S Morgan (at commencement)
Councillors P Entwistle, M Greaves, B Probin
M Stewart, S Yates

1. ELECTION OF CHAIRMAN

Proposals were received for Cllr P Entwistle and Cllr S Morgan to be Chairman. Following a vote of those present it was **resolved** that Cllr P Entwistle be elected as Chairman for the next 12 months. Cllr P E Entwistle duly signed the Declaration of Acceptance of Office.

2. ELECTION OF VICE-CHAIRMAN

Cllr Morgan was proposed as Vice-Chairman and as there were no other proposals, it was **resolved** that Cllr S Morgan be elected as vice-chairman for the next 12 months.

3. APOLOGIES

Members were reminded that apologies are *recorded* in the Minutes, but if a Councillor is absent for 6 consecutive months an apology must be *approved* by Council prior to the 6 months elapsing. Apologies were recorded for Cllr M Entwistle and Cllr B Dalglish. Cllr S Yates left the meeting at this point due to a prior commitment.

4. APPROVAL OF THE MINUTES of the meeting held on 25th April 2016

It was **resolved** that the Minutes be approved and signed as a true record.

5. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members were reminded to check, and update their notification of interest forms, which can be viewed on the website.

Cllr P Entwistle declared a prejudicial interest in application 06/2016/0310 relating to the new gates at Blackleach Lane.

6. APPOINTMENT OF REPRESENTATIVES

Members were reminded that they may attend external organisations and community meetings to ask questions and provide an update to other Members. **Members were advised that they must not make decisions, or support or object to a project on behalf of the Council.** If a Councillor expresses a personal opinion on a matter before the Council has considered it, best practice would be to declare the opinion at the next available Council meeting. It was **resolved** that the Council be represented at the following regular meetings

- Preston Area Committee - Cllrs P Entwistle, M Stewart, B Probin
- Daniel Houghton Charity - Cllr B Probin

In response to a query Cllr Probin advised that the charity donated money to the vulnerable and disadvantaged across NW England.

7. ADMINISTRATION

- a) Members **resolved** that meetings will continue to alternate between Catforth and Woodplumpton on the 3rd Monday of the month.
- b) Members **resolved** that they are happy to receive the Council summons and supporting information by email.
- c) Meetings **resolved** to renew the following delegated powers to the Clerk in accordance with Standing Order 40

- Make routine decisions, (including planning decisions)
- deal with emergencies
- spend small sums of money - not to exceed £100
- grant a dispensation to Members - in circumstances where the number of Members prohibited from participating, would impede the transaction of the business, e.g. the annual setting of the precept.

8. PUBLIC PARTICIPATION

Members **resolved** that the meeting be adjourned for public participation.

A member of the public expressed concern about speeding in Catforth. The Chairman explained that the Council would be using CIL monies to address the concerns across the whole Parish. Meetings have been arranged with LCC highways and they seem more responsive now that the Parish has funding to contribute towards traffic calming measures. A combination of measures may be the preferred approach but they need to be joined up to ensure they are equally effective.

Concern was expressed that the bollards in Woodplumpton have not been repaired and the bus cushions should be replaced with elongated road humps. A discussion took place on whether humps would be more noisy but it was suggested that this will only be a problem if they are approached too fast.

With reference to the planning application at Stone Fields a member of the public stated that permission had been given for an agricultural building but the occupier didn't own or rent any agricultural land. It was stated that a concrete surface had been added which may lead to increased surface water. The Clerk stated that the agricultural need for the building would have been assessed by the City Council when they determined the application and concerns should be directed to them.

A member of the public raised concerns about a planning application for a new property on Benson's Lane and stated that the drainage issues needed to be sorted out first as the Lane is often flooded with raw sewage. It was noted that an application has not yet been received, but the Clerk will contact the Environment Agency regarding the raw sewage, as it must be from a leaking septic tank.

The Clerk confirmed she had forwarded the photographs regarding the poor completion of the pavement at Sandy Lane to LCC and will advise if and when a reply is received.

9. PLANNING APPLICATIONS RECEIVED

Note - Members are advised prior to the meeting that applications can be viewed at www.preston.gov.uk Members considered the following applications.

06/2016/0310 Gate posts, fencing and hardstanding (retrospective application) at Stone Field, Blackleach Lane, Catforth. A discussion took place on the need for the additional security and whether the contents of the building were for agricultural use. The Clerk informed members that the contents of the storage building was not a matter for consideration as the building had already been approved. The only consideration was whether the gates and fencing were acceptable in a rural location.

Members **resolved** to leave to planning.

06/2016/0313 Single storey rear extension, Priory Hospital, Rosemary Lane, Catforth. Members noted that the application was for a meeting room and office. Members **resolved** to leave to planning.

06/2016/0325 Erection of extensions to front and sides of Fairview, Woodplumpton Road Woodplumpton. Members **resolved** to leave to planning.

06/20160339 Surface car park and associated landscaping and alterations to existing access from Hoyles Lane at St Andrews Church Hoyles Lane Cottam. Members noted that the works were appointed by Wain Homes who had also submitted an application for 30 houses on land next to the proposed car park. The housing application was received after the agenda had been published and will be considered in June.

Members **resolved** to raise no objection to the car park as it would assist with the parking problems but requested clarity that the proposed works would not affect the realignment of Hoyles Lane.

06/2016/0342 Proposed cattery and car park at Tanpit Stables, Green Lane, Catforth. Members welcomed the expansion of a rural business and resolved to **leave** to planning.

06/2016/0350 Artificial sports pitch with associated hardstanding, fencing / gates, floodlighting and storage container at Preston Grasshoppers, Lightfoot Green Lane Woodplumpton. Members raised no objection to the application but noted that the provision will provide increased usage both during the day, evenings and weekends. Members **resolved** to request that a restriction be placed on the hours during which the floodlights are operated.

06/2016/0352 Single storey extension to rear of Three Wheels Ranch, Roots Lane Catforth. Members **resolved** to leave to planning.

10. FINANCIAL STATEMENT 1st April – 30th April 2016

The Chairman verified that that the financial and bank statements had been reconciled.

11. ANNUAL RETURN 2015 / 16

Further to MIN 171 of the April meeting and the presentation of the end of year financial report to the Annual Parish meeting, Members **resolved** to approve section 2 of the Annual Return relating to the Statement of the Accounts.

12. ACCOUNTS FOR PAYMENT AND RECEIPTS

Members noted the receipt of the precept and the receipt of £25,512.37 in CIL monies. A spread sheet has been included listing the applications the monies relate to and the Clerk is in the process of cross referencing the information.

A) Members **resolved** to leave the funds in the Royal Bank of Scotland rather than transfer the funds to the Public Sector Deposit account as the RBS account is 'protected' under the Financial Services Compensation Scheme.

B) Members **resolved** to approve the following accounts for payment.

Clerk's May Salary	£1022.70	CQ 1150
HMRC	£79.64	CQ 1151
Parish Lengthsman Contract	£352.50	CQ 1152
Lions Club Bottles*	£35.00	CQ 1153
PCC Printing of Parish Newsletter	£160.00	CQ 1154
Postage of the Parish Newsletter	£428.45	CQ 1156
Envelopes for Parish Newsletter	£47.98	CQ 1155

C) Members **resolved** to approve the payment of £35 to the Lions Club as S137 expenditure as an item promoting the health and wellbeing of residents in the Parish.

13. CHARITY PROMOTION

Further to the suggestion at the Annual Parish Meeting, Members resolved to support the Air Ambulance in the next Newsletter.

14. JULY NEWSLETTER

The Parish Council usually issues a Summer Newsletter to include the Chairman's report and the financial report. Members **resolved** that the articles would include the promotion of the summer fete on the 3rd Sept, including a request for volunteers on the Friday and Sunday, progress with CIL items and an article on the Air Ambulance.

15. DATES OF FUTURE MEETINGS

Members **resolved** to set the following dates and venues for future meetings. Meetings are not usually scheduled for August or December.

WOODPLUMPTON

20th June 16

19th September 16

21st November 16

20th February 17

17th April 17

15th May 17 Annual Parish / Annual Parish Council meeting

CATFORTH

18th July 16

17th October 16

16th January 17

20th March 17

Members **noted** that the LCC Highway meeting was still scheduled for the 18th May but the time and venue are yet to be confirmed.

Members noted that quotes were being sought for the war memorial railings and a request was made for the contact details of any other local builders.

A request was made to include the Woodplumpton play equipment and a Christmas tree at The Orchard on the next Agenda.

END