



WOODPLUMPTON PARISH COUNCIL
MINUTES OF THE MEETING HELD IN
ST ANNE'S PRIMARY SCHOOL LIBRARY
WOODPLUMPTON ROAD, PRESTON
ON MONDAY 26TH SEPT 2022 at 7.00pm

PRESENT: Chairman Cllr M Greaves
Councillors: Cllr P Bamber Cllr B Dalglish
Cllr B Probin Cllr M Stewart Cllr S Yates

Mr G Kelly (LCC Highways) 2 x PCSOs, City Cllr K Middlebrough, Mrs J Buttle - Parish Clerk

APOLOGIES

Apolgies were recorded for Cllrs P Entwistle and Cllr M Entwistle.

APPROVAL OF THE MINUTES of the Parish Council Meeting held on 18th July 2022.
MIN 22/55 It was **resolved** that the Chairman sign the Minutes as a true record.

DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

There were no declarations of interest.

PUBLIC PARTICIPATION

MIN 22/56 It was **resolved** that the meeting be adjourned for public participation.

Mr Kelly provided Cllrs with an update on the proposed traffic calming road closures. He explained that the work will be done in 3 phases commencing outside Woodplumpton School at the start of the half term – 24th October. Once the school re-opens, access will be granted for school buses and service 46 apart from the 11th November and the 14th - 17th November. A Passenger Information Notice will be displayed on bus routes. LCC will not be working at the weekend and Remembrance Day will be unaffected.

The Clerk referred to an email from LCC highways stating that the gullies will be cleaned in November and Mr Kelly will see if this can be done whilst the road is closed.

Work will then move on to Newsham Hall Lane and Whittle Hill. It was explained that the Whittle Hill section may be delayed due to a problem with BT apparatus, however assurances were given that as soon as BT say the works can start, other projects will be rescheduled to ensure the completion of the scheme.

Traffic Management Officers will assist local residents who will be granted access to their properties. The Parish Council will also be able to contact a dedicated project manager to resolve any urgent issues. Signs will be added on the diversion routes to state local businesses will remain open as usual. It was confirmed that the same contractors will be completing the works in Catforth.

A discussion took place on the increased cost of materials and whether this will affect the price of the scheme, however, it was noted that inflationary costs were not projected in the final report to be presented to LCC's Cabinet on the 6th October. It was noted that the buff markings will need repainting and cosmetic repairs will be inevitable but LCC should schedule these works alongside other repairs.

Reference was made to the long chicane outside the school which was compared to a similar scheme in Longton which works well. It was agreed that it will take 3 – 4 months for motorists to get used to the scheme but Members remain optimistic that the scheme will be a success.

Mr Kelly was thanked for his attendance and reassurances regarding the project.

In response to a concern about speeding traffic in Catforth, Cllr Yates was asked to email the registration plates of cars causing a concern to PCSO Anyon.

TRAFFIC CALMING SCHEMES

Woodplumpton – Members noted the information detailed on the agenda and confirmed by Mr Kelly above. Any further information will be circulated as the work progresses.

Once the work is complete, it was noted that the PCSO's may need to ensure that motorists obey the double yellow lines outside the school.

Whittle Hill – Members expressed disappointment that the problem with the BT apparatus had not been resolved earlier but noted that the scheme could not progress until BT complete their design specification. Members also noted the requirement to remove 3 trees to make way for the turning head.

MIN 22/57 Members **resolved** to pay an additional £1,827.36 to LCC to forward to BT in respect of the revised specification relating to their apparatus.

MIN 22/58 Members **resolved** to suggest that LCC plant additional trees at the Orchard to offset those being felled.

Catforth – Members stated that the telegraph pole and guywire have obstructed the footpath at School Lane for many years but LCC have never considered it a safety issue – until now. It was also stated that whilst the situation was still chaotic at times, the parking situation has improved as new parents become accustomed to using the Village Hall carpark.

MIN 22/59 Members voiced their strong opposition to the cost of removing the pole and guywire and **resolved** that Cllr P Entwistle liaise with LCC to draw up alternative proposals for parking on School Lane.

Parking at the Orchard – Members considered the plans and proposed costs for the work at the Orchard. During the site meeting, Members were given the impression that the Parish Council could seek independent quotes for the works, however, recent replies from the City Council indicate that a City Council approved contractor has to be used.

MIN 22/60 It was **resolved** that the Clerk contact the City Council to establish how the tendering process works and how the plans can be progressed, bearing in mind that it would be helpful if the parking arrangements could be confirmed at the same time as the traffic calming scheme. Following on from MIN 22/58, the Clerk will also inform the City Council that LCC may be able to supply some trees to assist with the landscaping of the parking area.

ROAD SAFETY PARTNERSHIP – COMMUNITY TOOL KIT

Under MIN 22/45 Members resolved to apply to the Police Crime Commissioner for a grant to purchase 4 'people' signs for Woodplumpton and Catforth schools. A decision on the grant request has not been made yet, however the signs need to be ordered so that they can be erected in conjunction with the conclusion of the traffic calming scheme.

MIN 22/61 Members **resolved** to use the £500 donation from the NW Preston rally to order an initial batch of signs and if the grant application is successful, further signs can be ordered for use outside the nursery on Sandy Lane.

Moorside Lane – Cllr K Middlebrough updated Members that following a meeting between Andy Pratt, Deputy Police Crime Commissioner and residents at Moorside Lane, a traffic measurement device will be erected in approx. 12 weeks' time. Feedback from the LCC device will inform the decision-making process regarding a solution.

MIN 22/62 Following the removal of the "Slow Down Save Lives" banner from Moorside Lane, 2 more banners have been received and it was **resolved** that the location and use will be monitored by the Councillors.

Road Safety Partnership – Cllr Hastings emailed some notes of the Partnership meeting which took place in April, but links to the official Minutes are still not available. When requesting the Minutes, LALC stated that they would also provide a link to Andy Pratt's News Update System but this is not available either.

MIN 22/63 Members noted the update and resolved that the Clerk continues to press for feedback given that the LALC executive member is representing all Lancashire Parishes.

LANPAC MEMBERSHIP

Members considered the emailed information regarding membership to Lancashire Partnership Against Crime (LANPAC) and noted that Membership included the option to attend networking events and crime prevention / community safety themed meetings.

Previously Cllrs M and P Entwistle have represented the Council on policing matters but neither were present at the meeting.

MIN 22/64 It was **resolved** that the Clerk establish if Cllr M and Cllr P Entwistle are interested in being the Parish Council's representatives and if so, the Council will pay the £60 annual membership fee.

EXTERNAL AUDIT REPORT 2021/22

During the completion of the external audit, it was noted that the Public Rights Notice was dated and published prior to the AGAR being signed. As a result of this administrative error, an 'other matter' has been entered on the AGAR Certificate and the Council must answer NO to assertion 4 of the 2022/23 AGAR.

MIN 22/65 Members **resolved** to note the above point and confirmed that the Notice of Conclusion of Audit and the Certified Agar will be added to the Parish Council website.

MIN 22/66 Members **resolved** to pay the External Audit invoice for £480.00

EXTERNAL AUDIT ARRANGEMENTS for the next 5 years

Members noted that all local Authorities are required to consider the appointment of an external auditor and for the past 5 years, the Parish Council has 'opted in' to the central procurement regime with PKF Littlejohn being appointed as the Council's external auditor

MIN 22/67 Members **resolved** to continue with the SAAA sector led appointment regime.

2022/23 FINANCIAL STATEMENT 1st April – 31st Aug 2022

The Chairman verified that the accounts and bank statements had been reconciled.

ACCOUNTS FOR PAYMENT AND RECEIPTS

MIN 22/68 Members **resolved** to note and approve the following accounts already paid in accordance with standing order 15 (b) xii

Lengthsman weeks 13 - 16	£900.00	BACS	REF 40
Preston City Spring newsletter	227.50	BACS	REF 41
Clerk's Aug Salary	£1200.32	BACS	REF 42
HMRC PAYE Aug	£82.06	BACS	REF 43
Employer Nat Ins Aug	£83.70	BACS	REF 44
Lengthsman weeks 17 - 20	£900.00	BACS	REF 46
Delivery of the Summer Newsletter	£156.60	BACS	REF 47

MIN 22/69 Members **resolved** to approve the following accounts for payment.

Postage of summer newsletter	£363.80	BACs
Clerk's Sept Salary	£1200.32	BACs
HMRC PAYE Sept	£82.06	BACs
Employer Nat Ins Sept	£83.70	BACs
Lengthsman weeks 21 - 24	£900.00	BACs

DEFIBRILLATOR

Following the floods on Hoyles Lane, it has been established that there are no plans to re-open Cottam Post Office in the near future.

MIN 22/70 Members **resolved** to approve moving the Defibrillator to Ashbridge Nursery and café at Maxy Farm with an estimated cost of £250 for the electrical works.

DANIEL HOUGHTON CHARITY

Further to MIN 22/11 of the May Parish Council meeting, Cllr Probin gave an update on the activities and purpose of the Daniel Houghton Charity. It was established that the Charity helps organisations experiencing hardship, but it was still unclear how organisations are made aware of the Charity's existence.

MIN 22/71 it was **resolved** that Cllr Probin be reappointed as the Parish Council representative and when confirming the appointment, the Clerk will request more details on how organisations can find out about the charity and access the funding.

WOODPLUMPTON STOCKS

The Planning Officer has advised that Growth Lancashire (the City Council's Heritage Consultants) have requested more information regarding the works on the stocks which is disappointing given that they were approached for comments prior to the submission of the application.

MIN 22/72 Members noted that an extension of time has been granted until the 7th October and it was **resolved** that Cllr P Bamber will try to encourage a dialogue between Bullen's and Growth Lancashire to resolve the issues.

PLANNING APPLICATIONS BEFORE COUNCIL

MIN 22/73 Members **resolved** to note and approve the delegated planning comments for Aug.

UPDATES

Members **noted** that a resident expressed concern that the summer Newsletter did not refer to the state of Sandy Lane. The Clerk replied that the matter was raised with LCC in May who advised that they are in discussions with Taylor Wimpey to repair defects between Beaminster Avenue and Hoyles Lane. As more recent concerns had not been received, the matter was not included in the Newsletter.

MIN 22/74 The resident also expressed concern regarding an unfenced pond and it was **resolved** that this should be referred to the planning department to establish if there are any planning conditions relating to the safety of the pond.

Members also noted that the date of the Preston Area Committee had been changed to the 17th October. The meeting will still discuss provision of new schools in NW Preston.

NEWSLETTER CONTENT

Members noted that a draft of the next Newsletter will be presented to the October meeting and will include arrangements for the Christmas events. Members also noted that the Christmas tree in the Community Garden has not survived the summer and will need replacing. An approach will be made to the supplier to establish if it can be replaced free of charge. If it can't, the expense will need to be considered further in October due to MIN 21/69 of the Sept 2021 meeting.

MIN 22/75 Following a request from the Church, Members **resolved** to include an article detailing St Anne's Church service times.

DATES OF FUTURE MEETINGS

In September, the Clerk contacted Catforth School to ask if the new classroom would be available for use as Members are still keen to alternate the Parish Council meetings. A reply has not been received so the matter will be followed up. Members noted that the next meeting is currently planned for **Monday 17th October 2022** in the Library, St Anne's Primary School, Woodplumpton.

Following the meeting Cllr Greaves informed Members that an officer from the City Council had been researching the drains near Plumpton Field in relation to the new housing. The matter will be considered further if and when the officer provides a written report to the Parish Council.

Cllr Dalglish also reported that mud and concrete is still being deposited on Plumpton Field and contractors' vehicles are repeatedly mounting the pavements. The concerns will be forward to Pringle Homes.

END