



WOODPLUMPTON PARISH COUNCIL

MINUTES OF THE MEETING HELD AT CATFORTH
VILLAGE HALL, SCHOOL LANE, CATFORTH

at 7.00pm on Tuesday 21st Sept 2021

PRESENT: Chairman Cllr M Greaves
Councillors: P Bamber, M Stewart, S Yates

Clerk Mrs J Buttle 1 member of the public, County Cllr S Whittam and City Cllr K Middlebrough.

APOLOGIES

Apologies were received from Cllrs B Dalglish, M Entwistle, P Entwistle and B Probin

APPROVAL OF THE MINUTES of the extra-ordinary meeting held on 1st September 2021.

MIN 21/67 It was **resolved** that the Minutes of the Sept meeting be signed as a true record.

TO ACCEPT DECLARATIONS OF INTERESTS

There were no declarations of interests.

PUBLIC PARTICIPATION

MIN 21/68 it was **resolved** that the meeting be adjourned for public participation and the Chairman welcomed those present.

- Under MIN 21/44, Members were informed that Sgt Hughes had replaced Sgt Lovick. Sgt Hughes was invited to provide a report on crime statistics and police matters but was unable to attend. Members requested that he be invited to the October meeting. Issues of concern included a parked car causing an obstruction on the pavement opposite the Wheatsheaf and a burglary at a house in Woodplumpton. Petty vandalism at Catforth Village Hall was noted and thanks were expressed to the PCSO for a prompt response. CCTV has now been installed.
 - County Cllr Whittam attended regarding LCC Highway matters. Cllr Yates stated that whilst potholes have been reported on-line, the entire length of Catforth Road needs resurfacing. She will email a video to County Cllr Whittam. On behalf of Cllr Dalglish, the Clerk asked if developers would be required to resurface roads / repair verges damaged by construction vehicles. The Clerk will forward Taylor Wimpey's reply regarding the road realignment outside Cottam Post Office. Cllr Whittam noted the Parish Council's concern that LCC do not provide a named contact for queries and take 10 working days to reply to requests for information. Requests could be reduced if LCC updated the roadwork bulletin and briefings which state the road realignment will end on the 31st July and the Tabley Lane lights will be in place until the end of August. Cllr Whittam advised that she is still making enquiries regarding who the named contact is for the LCC Making Space for Water meetings.
- With respect to the 2 City Council planning enforcement matters, Cllr Whittam explained that officers have a backlog and are only just processing the concerns – the oldest of which was reported in March. It was stated that the City Council is advertising job vacancies and it was queried why temporary staff have not been recruited to address the backlog. Members reported traffic and safety concerns regarding an unauthorised sports facility at Eaves and requested that the Clerk raise the concerns with the Cabinet Member for planning.
- A resident addressed Members regarding the volume and speed of traffic on Moorside Lane near the junction of School Lane. Particular reference was made to construction lorries and it was suggested that he contact Wyre Borough Council to see if the lorries are breaching any approved Method Statements attached to a planning permission.

Reference was made to the Parish Council's traffic calming measures and Members explained the difficulties in covering every road in the Parish as a concern at Eaves Lane was also noted on the agenda. The resident stated that he had reported the concerns to the Road Safety Partnership and was concerned that the speed limit had not been reviewed. Members questioned if the speed limit could be reassessed as the limit is being reduced in Woodplumpton. County Cllr Whittam stated that the Cllr Edwards, Cabinet Member for Highways would visit each parish to look at areas of concern and address any issues. The Clerk was requested to raise the matter with him and invite him to a future meeting.

- Cllr Middlebrough drew attention to a 'living streets' initiative which seeks to encourage children to walk to school as it is better for the environment and reduces obesity. Details will be sent to the Clerk. He also stated that officers had confirmed a heritage statement was required for the renovation of the Stocks. Details are recorded under the agenda item.
- Members noted the Parish Lengthsman had sent his apologies and will be invited to the October meeting.

Those present were thanked for their attendance and the meeting was reconvened at 19.55

COMMUNITY GARDEN CHRISTMAS TREE

Members referred to the agenda which included a full summary of the actions and decisions in relation to replacing the Community Garden Christmas tree. Under MIN 21/62 it was resolved to take down the walled planter, 'finish' the tarmac edge and plant an 11-12ft tree. (3-4m). Cllr Bamber advised that a 'root balled' tree can be ordered from Denmark but the prices are not available yet. Members confirmed the decision taken above and noted that as Barton Grange are unable to assist with a smaller tree, quotes are required to excavate the existing tree and walled planter, plant the new tree and make good the tarmac edging with cobbles or similar. **MIN 21/69** it was **resolved** that quotes for the above work should be presented to the October meeting with a view to planting the tree in November ready for the lights to be erected in December. It was noted that the resident from Moorside Lane offered to quote for the works and the Clerk will contact him accordingly.

In accordance with the LGA 1972 Sch.12 13(2), Cllr Greaves requested that his vote against the decision be recorded. His preference is to erect a tree in the Orchard where it will be more visible. He reiterated his concern that the tree will die if replanted in its original location.

WOODPLUMPTON STOCKS

At the 1st Sept meeting, Members were advised that Planning officers needed a brief statement regarding the proposed works. The statement has been submitted and following intervention by Cllr Middlebrough, they have advised that their heritage consultant has expressed a concern that the work is *unnecessary and would involve removing the original fabric*. They have requested that the stone is properly assessed with a repair methodology statement being submitted by a heritage specialist. **MIN 21/70** Reference was made to the heritage specialist who carried out the works on the Woodplumpton War Memorial and it was **resolved** that Cllr Bamber and Cllr Yates would work together to sort out the required statement with an update to be brought back to the October meeting.

PLANNING APPLICATIONS

In order to keep the meeting as short as possible, to further reduce the likelihood of Covid infection, the Clerk is dealing with **routine** planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv). Unfortunately, the delegated planning comments were not attached with the Agenda and the Clerk gave a verbal update.

MIN 21/ 71 Members noted the verbal update and it was **resolved** that the report would be submitted after the meeting.

Members considered the following amended application which was not routine.

06/2020/1344 Hybrid Planning Application comprising of: 1. Outline planning application for up to 195no. dwellings seeking approval for access from Bartle Lane only (all other matters reserved); and 2. Full planning application for 55no. dwellings (Phase 1) on land south of Bartle Lane, Lower Bartle.

Members objected to the original application because the access was from Bartle Lane instead of the E/W link road. Whilst that is still the case, the amended plans propose a 2m wide footway; traffic calming measures and a reduction to the speed limit on Bartle Lane. In addition, housing will be removed from the south of the site to ensure the land is reserved for a metropolitan park.

Members noted the addition of traffic calming measures but remained of the opinion that the application should connect to the E/W link road and should NOT be accessed via Bartle Lane / Sandy Lane. **MIN 21/72** It was **resolved** that the Clerk submit an objection which also requests that LCC reassess the impact of traffic calming measures on the north / south routes through NW Preston. A copy of the submission will be emailed to all.

FINANCIAL STATEMENT

The Chairman confirmed that the accounts and bank statements had been reconciled.

EXTERNAL AUDIT REPORT 2020/21

Members noted that the external audit has been completed with no issues raised. A notice of Conclusion for the Audit has been added to the website. **MIN 21/73** Members **resolved** to approve the Annual Return / Certificate and pay the invoice of £360.00.

ACCOUNTS FOR PAYMENT

MIN 21/ 74 Members **resolved** to note the following account already paid under Standing Order 2020 /15 (b) xii

Lengthsman wks 18-21	£750.00	BACS	REF 50
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MIN 21/75 Members **resolved** to approve the following accounts for payment

Postage of the Sept summer Newsletter	£353.10	BACS
Delivery of the Sept summer Newsletter	£117.00	BACS
Clerk's Sept Salary	£1160.11	BACS
HMRC PAYE	£101.94	BACS
Employer National Ins	£76.52	BACS
Ink cartridges – 50% to be refunded by Whittingham	£84.56	BACS

LALC AGM (Lancashire Association of Local Councils)

MIN 21/76 Members noted that the LALC AGM will be held on the 20 Nov via Zoom but **resolved** not to attend or submit a motion for LALC to consider.

TRAFFIC CALMING UPDATES

The Clerk advised that LCC have provided further information in relation to the traffic calming schemes. **MIN 21/77** Members **resolved** to exclude the public under the Public Bodies Admission to Meetings Act 1960 as it is desirable for the Council to treat proposals and counter proposals relating to contracts as confidential.

Legal Contract - Members noted the Solicitor has advised that the Parish Council is the 'developer'. A final estimate for the Woodplumpton scheme has been received but it has not been itemised. **MIN 21/78** Members **resolved** to approve the final cost and the Clerk will contact the Solicitor and LCC to enquire how the Legal Agreement is signed and progressed.

Catforth scheme - Members noted that LCC have requested that the lay-by works are withheld until the footpath provision is finalised. Cllr P Entwistle has requested a meeting with LCC regarding this and an update will be provided to the October meeting.

Members noted a concern which related to an out-of-date plan on the website. To avoid any confusion, plans for both schemes have been removed until LCC produces the final version.

MIN 21/79 As the final version has been produced for Woodplumpton, the Clerk will seek approval from LCC to publish the plans and the costs.

Members **noted** that the damage to Bridge 31 on Blackleach Lane has been reported to LCC Highways and County Cllr Edwards - Cabinet Member for Highways. Members also **noted** that a car has gone through a hedge at Whittle Hill.

DATE OF NEXT MEETING

Members **noted** that the next meeting is scheduled on **Tuesday 19th Oct 2021** at 7.00pm at Catforth Village Hall, however as it was reported that the Hall is no longer available, the Clerk was requested to make alternative arrangements which could include us of Preston Grasshoppers.