

**WOODPLUMPTON PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD AT**  
**CATFORTH PRIMARY SCHOOL, SCHOOL LANE, CATFORTH**  
**on MONDAY 16<sup>th</sup> November 2015 at 7.00pm.**

**95 PRESENT:** Chairman Cllr S Morgan  
Councillors B Probin M Greaves  
M Entwistle S Yates

2 members of the public.

**96 APOLOGIES** B Dalglish, M Stewart, P Entwistle

**97 APPROVAL OF THE MINUTES** of the meeting on the **19<sup>th</sup> October 2015**

It was **resolved** that the Minutes and the revised Financial Regulations be approved as a true record.

**98 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS**

Cllr Yates declared a prejudicial interest in the donation to Catforth Village Hall Committee as she is a member of the Village Hall committee.

**99 PUBLIC PARTICIPATION**

It was **resolved** that the meeting be adjourned for Public Participation.

A member of the public reported that part of Benson Lane has been restricted to 40mph but the remainder of the road is unrestricted. The Clerk was requested to inform LCC.

Yellow lines were requested outside Catforth School as cars are parking on the bend and up to the junction. A view was expressed that yellow lines need to be supported with enforcement, in addition, Cllr Yates informed attendees that parents have been offered the opportunity to park in Catforth Village Hall car park. Members were informed that photographs are being taken to illustrate the problem and it was suggested that these are passed to the Clerk for inclusion on a future Agenda so that a decision can be made on the appropriate action to be taken.

It was reported that an operator's licence for 3no, category 2, articulated lorries has been applied for, at the rear of St Roberts Church, Crown Lane, Catforth. The Parish Council was asked to object to the licence as the rural roads are not considered suitable for category 2 lorries. The Clerk advised that she will contact the planning department as the Parish Council is not a statutory consultee and objections need to be made through the City Council.

More information was requested regarding a £300,000 park to be created on 2.7 hectares of land at Cottam as the City Council stated they have no money to replace the existing play equipment in Woodplumpton. The Clerk stated it was likely to be a maintenance dowry but will establish the exact details as requested.

Complaints were made in relation to the installation of utility service pipes on Hoyles Lane / Sandy Lane and it was suggested that Sandy Lane should have been closed whilst the works were carried out. This matter will be addressed in the Minutes.

Complaints were also made regarding construction lorries travelling too fast and it was reported that bollards, placed on the pavement to stop lorries mounting the kerb have been crushed giving concern for pedestrian safety. The City Council requires residents to report the registration number, date and time of the vehicle involved on its website but it was acknowledged this is not always possible. PCSO Reid offered to accompany a member of the Council wishing to visit the main contractor to raise the concerns.

Following a query, it was confirmed that Taylor Wimpey should be creating the roundabout on Tabley Lane prior to the occupation of the 51<sup>st</sup> dwelling or within 15 months from the date development commenced – confirmed by PCC as the 18th January 2015

Mr Reilly of easy-web-sites gave a short presentation and answered questions relating to the provision of a new web-site which will be determined later in the Minutes.

PCSO Reid advised that there had been a burglary on Blackleach Lane where a quantity of cash had been stolen. Residents were requested to report any suspicious characters in the area.

As winter approaches residents were reminded to keep oil tanks secure. Previously tanks have been filled – only to be emptied a few days later. Police enquiries established a link between the oil supplier and the targeted properties and following an investigation, the thefts stopped but residents are reminded to check tanks regularly.

Traffic monitoring is planned in the area and in response to query, it was confirmed that ‘activities’ at the travellers site are being monitored.

### **100 PROPOSED POLICE CUTS**

Chief Constable Steve Finnegan has posted a website message to Lancashire residents regarding the impact of the proposed funding cuts in Lancashire. Members **resolved** to send a letter objecting to the cuts making reference to the following points

- Police services will be cut to the bone with neighbourhood policing teams most affected
- The cuts will affect PCSO's who provide valuable reassurance and support
- The village has already lost a local service. Woodplumpton had a police station which was downgraded to a police house and then subsequently closed.
- Rural areas already have a minimal police presence
- Areas covered by the police have merged and increased without a comparable increase in personnel
- Incidents still occur regularly in the rural area but there are no police on the beat leaving residents feeling isolated and vulnerable
- If the cuts go ahead, will the reduction in service be matched with a reduction in Council tax

### **101 NW PRESTON DEVELOPMENT WORKS**

Prior to the meeting, Members were informed of the complaints about road works associated with the provision of services to the new developments off Hoyles Lane and Sandy Lane. LCC advised that they have inspected the works, have arranged for additional road sweeping and have requested that the pedestrian access be widened. During public participation it was stated that Sandy Lane should have been closed whilst the works took place but it was noted that LCC took the decision to grant the licence for the works and any concerns should be raised with them. Contact details were provided and will be included in the next edition of the Parish Council newsletter.

**101.1** It was **resolved** that the Parish Council continues to monitor the works and advises residents to contact the appropriate decision making agencies.

**101.2** With regard to the concerns about the speed and safety of construction traffic it was **resolved** that Cllr Greaves and PCSO Reid would jointly meet with the principal contractor to explain local concerns.

### **102 NW PRESTON PLANNING COMPLAINTS**

Members noted the City Council's reply in relation to the mal-administration complaint and **resolved** that the Clerk continue to support CoVAG in presenting the case to the Ombudsman.

Members **noted** that the Parish Council's complaint has been acknowledged but a full reply is not expected until the 27<sup>th</sup> November.

### **103 PLANNING APPLICATIONS**

**Note** - Members are advised prior to the meeting that planning applications can be viewed at [www.preston.gov.uk](http://www.preston.gov.uk)

**06/2015/0833** Reserved matters application pursuant to outline planning 06/2015/0282 proposing the appearance, landscaping, layout and scale for the erection of 7no. dwellings (increasing the number of dwellings from 168 to 169) (Phase 2) on land to the North of Lightfoot Lane Higher Bartle Preston.

Members noted that the application relates to a block of 6 dwellings in the SE corner of phase 2 for 168 dwellings. The proposal is to replace a detached dwelling with a semi-detached dwelling which will increase the number of houses in the block to 7. Members **resolved** to leave to planning.

**06/2015/0856** Variation of condition no.15 attached to planning permission 06/2012/0944 relating to level four sustainability rating under the Code for Sustainable Homes at Catforth Joinery, Catforth Road, Catforth, Preston. Members noted that the proposal is a technical application to comply with revised government legislation relating to sustainable homes. Members **resolved** to leave to planning.

**06/2015/0868** Reserved matters application pursuant to outline planning 06/2014/0352 proposing the appearance, landscaping, layout and scale for the erection of 10no. dwellings (omission of Evesham house type and replacement with Broadway house type) at Land to North of Lightfoot Lane, Higher Bartle, Preston. Members were reminded that the City Council approved amended plans altering the layout of the affordable homes and changing 3 bedroomed homes to 1 and 2 bed properties. Members were not consulted on the amendments and when the reduction in 3 bedroomed homes was queried, the City Council replied *that whilst the Parish Council may be of the opinion that the demand for affordable 3 bed properties is higher in the rural area – recent demand has been for 1 and 2 bedroomed dwellings.* Members noted that this application is to replace 10 (2 bed) Evesham house types with 10 (3 bed) Broadway house types. Members wished to question whether the City Council will refuse the application in light of their earlier reply and **resolved** to support the application as it confirms the Parish Council's view that there is a demand for 3 bedroomed affordable homes.

**06/2015/0546** reserved matters application for 125 dwellings, public open space, access and internal road layout at Connemara, Lightfoot Green Lane. Members were informed that the Parish Council has already commented on the above application but amended plans have been received restricting the application to 1 access on Lightfoot Green Lane following objections by Highways. Comments have to be submitted by the 26<sup>th</sup> November and Members **resolved** to support the amendment but reiterate the Councils overall objection to the application.

#### 104 FINANCIAL STATEMENT

The Chairman verified that the accounts and bank statements had been reconciled.

#### 105 ACCOUNTS FOR PAYMENT

Members **resolved** to approve the following accounts for payment

Clerk's November Salary	£ 775.58	CQ1118
HMRC	£ 51.17	CQ1119
Lengthsman Contract	£ 352.50	CQ1120
Catforth Carol Service	£ 25.00	CQ1121

#### 106 CATFORTH CAROL SERVICE

Members **resolved** to approve a donation of £25 to Catforth Carol Service.

#### 107 TRANSFER OF CIL MONIES TO CCLA

Members **resolved** to approve the Clerk as a service administrator on the bank account so that electronic payments can be set up in accordance with 6.15 of the recently adopted Financial Regulations. Payments must still be authorised by 2 Members in accordance with Standing Orders and 2 Members signed the authorisation to transfer the CIL monies to the CCLA fund.

#### 108 COMMUNITY TRANSPORT SCHEME

Members **resolved** to request more information regarding the guidance issued to parishes on developing a public transport scheme.

## 109 CREATION OF A NEW WEB-SITE

During the discussion under public participation, it was confirmed that there would be an initial cost for creating a website template in addition to a monthly payment which covers training and support for the Clerk, alterations to pages the Clerk can't access, registration of the website and hosting of the pages.

The Council would be contracted to the provider for 12 months after which, the domain and information is transferable but if the contract is not renewed a new provider would be required to create and host a new site.

Comparative quotes have been sought and whilst the set up costs can be provided more cheaply, the monthly service charge represents good value for money. Members decided that that easy-websites meets the Parish Council's requirements.

Initially the Parish website was hosted by LCC but when the service was withdrawn, the site was transferred to e-voice. Notification has been received that as e-voice is a non-public sector provider, we are in breach of .gov website legislation and the .gov domain name has been withdrawn although the site can still be reached via e-voice. Members were advised that a new domain name is required and easy-websites suggested **woodplumptonparish.org**. Members **resolved** to approve the new contract.

## 110 CONSIDERATION OF 15/16 BUDGET ITEMS

Members considered the variances in income and expenditure in the 2015/ 2016 budget and new costs associated with Fixed Penalty Notices, Pension legislation and the provision of a supported website. Members noted that whilst balances were high, they included monies reserved for projects still to be completed.

Members **resolved** to increase the amount to be spent on donations to £200 and requested that the Clerk prepares the 2016/2017 budget based on the current precept as the majority of new projects will be financed from CIL monies.

Members noted that the precept is collected from the number of householders registered for Council tax at the end of December, however the City Council will receive additional Council Tax payments as soon as home owners move into a property.

Members **resolved** that the Clerk asks the City Council whether additional properties are factored into the number of Band D homes and whether the additional income generated by the Council Tax is projected in to the City Council's expenditure plans.

## 111 DATE OF NEXT MEETING

The next meeting of the Parish Council is scheduled for **Monday 18<sup>th</sup> January 2016** at 7.00pm at Woodplumpton Parish Rooms.

Cllr Probin will check if he is available to do the reading at Catforth Carol service in the Village Hall. It was noted that Woodplumpton Church usually provides support for the carol service in Woodplumpton but dates have not yet been confirmed.

Cllr Greaves stated that he was working with the School and the Church to have more 'joined up thinking' for events following problems with the times advertised for the Remembrance Day Parade. He will try to provide the carol service dates to the Clerk by the end of the week.

Members raised concerns about potholes on Moorside Lane, Eaves Lane and Cinder Lane. Unfortunately, to report the pothole, the Clerk needs to know the exact location. Members were reminded to report concerns to LCC using this link

<http://www.lancashire.gov.uk/roads-parking-and-travel/fault-search.aspx>