

## WOODPLUMPTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD AT CATFORTH PRIMARY SCHOOL, SCHOOL LANE, CATFORTH

on MONDAY 15<sup>TH</sup> Oct 18 at 7.00pm.

- 77 PRESENT:** Chairman Cllr M Greaves  
Councillors Cllr B Dalglish, Cllr P Entwistle, Cllr M Entwistle,  
Cllr S Morgan. Cllr M Stewart, Cllr S Yates

3 members of the public, Mr Hill Parish Lengthsman, Mr Gough Preston City Council

- 78 APOLOGIES:** Cllr B Probin

- 79 APPROVAL OF THE MINUTES** of the meeting held on 17<sup>TH</sup> Sept 2018.  
It was **resolved** that the Minutes be signed as a true record.

**80 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS**

Cllr Yates declared a pecuniary interest in the donation to Catforth Village Hall as she is a member of the Village Hall Committee.

**81 PUBLIC PARTICIPATION**

It was **resolved** that the meeting be adjourned for public participation.

Following comments expressed at the September meeting, Mr Gough of Preston City Council attended the meeting to update residents on NW Preston highway related planning conditions. Mr Gough stated that although the works are related to planning conditions, LCC Highways are responsible for ensuring the works are carried out. An officer from Highways was requested to attend, but no one was available.

**Hoyles Lane (Morris Homes)** - A plan of the proposed traffic calming along Hoyles Lane (*from Sidgreaves Lane to the Post Office*) was received prior to the meeting and has been added to the Parish Council website. The traffic calming is a condition of the Morris Homes application and should have been installed prior to the occupancy of the 1<sup>st</sup> dwelling. Mr Gough explained that the works would start on the 20<sup>th</sup> October and would last for approx. 8 days. In response to questions it was confirmed that the works will be carried out by WPI. Their operating hours are not known but diversions will be well signposted. It was questioned if all the utility works are complete as it would not be acceptable to dig the road up again once the traffic calming is installed. The point was noted but it was explained that LCC are responsible for managing further utility works. The Clerk ran through the plan explaining that it includes bollards, green junction tables, replacement gullies and updated road markings. New bus stops will also be marked / installed. The Clerk stated that to the best of the Parish Council's knowledge, the scheme has not been subject to any public consultation and it was unclear if the speed limit would be reduced to 20mph.

**Hoyles Lane (Taylor Wimpey)** - Residents asked when the road would be realigned outside the Post Office and what traffic calming measures would be installed between the Post Office and Tabley Lane. Mr Gough stated that Taylor Wimpey have currently built 174 homes and the trigger point is the occupation of the 151<sup>st</sup> dwelling but unfortunately, he did not have a plan of the Taylor Wimpey works. The Clerk stated that the Parish Council has a draft plan of the proposed traffic calming proposals from 2011 but they may be altered to accommodate engineering specifications. Parish Council records also show that Hoyles Lane should be realigned within 9 months of the Nog Tow roundabout being completed which occurred in November 2017.

**E-W Link Road / Preston West Distributor** – Following the comments at the last meeting, Mr Marcus Hudson referred the Clerk to the Public Inquiry notes which explain that an objector has questioned whether the correct legislation was used to determine the application. As the matter has not been resolved, the objector is making an application for a Judicial Review. LCC have requested that it should not delay the Inquiry process, as a prompt decision on the Compulsory Purchase Orders is critical in terms of securing funding for the project. No changes to the timetable were proposed.

The Clerk also explained that whilst the planning application was approved in Oct 2017 (subject to a S106 agreement which has not yet been signed), it was referred back to LCC's Planning Committee on the 3<sup>rd</sup> October 2018 to agree an amendment to divert the Hodder viaduct, the provision of an off-site bat barn and to provide Members with an update on condition 17 regarding noise mitigation works.

**Sandy Lane (Nursery & Wain Homes)** Mr Gough stated that the footpath outside the nursery would be constructed soon but the street lighting will take longer to be resolved. Both LCC and PCC are aware that the footpath may not link up to the Wain Homes site because Wain Homes were not required to install a path as part of their planning consent. This may be picked up through City Deal / CIL funding. It was also not known when the speed limit will be reduced from 60mph to 30mph which was a condition of the nursery planning consent.

**Conditions / enforcement** - In light of the above, Members asked who is 'looking at the bigger picture' to ensure connectivity of the proposed works. Mr Gough stated that this was covered strategically by City Deal, CIL and S106 agreements. Concerns were expressed that the above issues are localised not strategic and the Clerk repeated a request (originally made at the NW Preston Stakeholder Group) for a local plan showing all the proposed highway works on one plan.

Whilst the plan will help to ensure continuity of infrastructure between developments, concerns were expressed that it will not resolve the problems caused by developers not complying with the conditions and timescales - particularly as the City Council seems reluctant to take enforcement action to the extent that the Parish Council has had to intervene and call the HSE out to two separate sites. A resident also reported that there appears to be no 'management' of smaller sites which results in construction vehicles blocking roads and creating traffic issues.

Mr Gough replied that the enforcement team receives 20-30 infringement concerns per day which has led to the appointment of new staff. Problems in NW Preston can be reported to him but some of the issues are not related to planning conditions and can't be followed up. Members highlighted that the City Council was prepared to take action regarding a resident's boundary wall – but they seem reluctant to take enforcement action against the big developers – and it was suggested that the developers know this, so they don't try to comply with the conditions. Mr Gough replied that the City Council would take enforcement action if it was expedient to do so, but his role as NW Preston liaison officer was to work with the developers to liaise with them to try to resolve the issues without the need for enforcement action.

Mr Gough stated that he would provide further information on the traffic schemes to the Clerk and on behalf of the Parish Council, the Chairman thanked him for attending.

The Lengthsman reported that the lawn mower had become uneconomical to repair. A replacement will be added to the 2019/2020 budget. He also reported that a memorial bench opposite the Running Pump was in need of maintenance. Cllr Yates will provide the owners details so that the Clerk can contact them.

The Lengthsman also stated that he had received complaints about the amount of mud on Blackleach Lane, Catforth before the motorway bridge. Views were expressed that it is a rural area and most residents understood that it is difficult for farmers to access wet fields and move livestock without leaving mud on the roads.

It was also stated that Bartle Lane was closed due to flooding and it was questioned whether this was a result of poor drainage at the new development and gullies being blocked by the amount of mud on the road. Any further incidents will be recorded.

As there were no further issues, it was resolved that the meeting be reconvened.

## 82 NW PRESTON UPDATES

Further to the discussion under public participation, Members **resolved** to raise the following points / questions

- a. Has the Hoyles Lane (Morris Homes) traffic calming scheme been subject to public consultation and if not why not, given that Members believed consultation had to take place on the new schemes proposed for Catforth and Woodplumpton.

- b. Will the Hoyles Lane speed limit be reduced to 20mph and if so, will this be from Sidgreaves Lane to the Post Office or will it be along the entire length of Hoyles Lane from Sidgreaves Lane to Tabley Lane
- c. What are the timescales for the realignment of Hoyles Lane outside the Post Office; when will the traffic calming works be installed and is the plan (to be forwarded by the Parish Council) the latest version?
- d. Can the Parish Council have a plan showing all the conditional highway works on one plan?
- e. When will the speed limit be reduced from 60mph outside the Nursery on Sandy Lane?

### **83 PLANNING APPLICATIONS**

**Note** - Members are advised prior to the meeting that planning applications can be viewed at [www.preston.gov.uk](http://www.preston.gov.uk)

**06/2018/0912** Prior notification for change of use of 2no. agricultural buildings to residential use at Carr House Farm, Preston Road, Preston.

Members were advised that the application was a 'prior notification' to establish if the proposal required planning permission or if it can be classed as permitted development. Members **resolved** to leave to planning.

**06/2018/0960** Prior notification for change of use from agricultural to 1no. dwelling and associated works at Moorside House Farm, Moorside Lane, Preston.

Members were advised that the application was a 'prior notification' to establish if the proposal required planning permission or if it can be classed as permitted development. Members **resolved** to leave to planning.

**06/2018/1039** 1no. dwelling on land adjacent Paradise House, Moorside Lane, Preston.

Members noted that whilst the site was in the open countryside, it was an infill plot between Moor Croft and Paradise House. Planning permission has been granted for a 3 bedrooomed house and this proposal was for a 3 bedrooomed bungalow instead.

Members **resolved** to leave to planning.

**06/2018/1056** 1no. two storey dwelling and single storey garage with associated external landscaping on land west of, Becconsall Farm, Bartle Lane, Preston.

Members noted that the site is on the northern side of Bartle Lane and is not in the NW Preston strategic location. Instead it lies in the open countryside where development should be restricted to infill plots. As there is a considerable field frontage between the site and White Gables, the site can not be classed as an infill site.

Members **resolved** to oppose the application as it is contrary to the Local Plan.

**06/2018/1069** Demolition of existing dwelling and erection of 8no. dwellings and creation of a new access road at 3 Nog Tow Bank, Tabley Lane, Preston.

Members noted that this was a resubmission of an earlier application 06/2015/0739 which expires in January 2019. Members opposed the original application due to highway concerns and lack of connectivity to other developments, but as these concerns were not upheld by LCC or the planning department and the site is within the NW Preston strategic location, Members **resolved** to leave to Planning.

### **84 JOINT LANCASHIRE MINERALS AND WASTE LOCAL PLAN REVIEW**

Lancashire County Council has issued a consultation on the above Local Plan.

Members noted Policy MW17 which relates to onshore oil and gas supplies and the Clerk ran through the main issues outlined on pages 9 – 14. Attention was drawn to the statement that *the permitted reserves of sand and gravel are likely to fall short during the plan period* and Members noted that the draft plan includes policy supportive of extensions to existing sites. As this may affect Bradley's sand pit, Members noted that a 250m sand buffer has been created around the permitted mineral site. Members **resolved** that the Clerk ask the City Council if this will affect some of the planning applications in NW Preston.

### **85 FINANCIAL STATEMENT**

The Chairman confirmed that the accounts and bank statements had been reconciled.

## **86 HALF YEARLY BUDGET ANALYSIS Apr 18 – Sept 18**

Members considered the current expenditure against the budget and assessed progress on items outstanding. Members **noted** the variances on the Clerks salary and Nat. Ins due to the incorrect banding arrears and the variance on the Website due to the increased charge for the SSL certificate. The Clerk also explained that the donation to Bowland Pennine was a S137 expense and the donation to the Holowforth Musuc event was an unbudgeted expense. The additional assets for the war memorials and the Notice Board can be purchased from the VAT refund. It was stated that it may be possible to erect the lights at Catforth without hiring a cherry picker this year. In accordance with the budget, Members **resolved** to make a donation of £25 towards the cost of refreshments for the Catforth Carol Concert. It was also **resolved** that Cllr M Entwistle would do a reading.

## **87 EXTERNAL AUDIT REPORT 2017 / 18**

Members **noted** that as the Council's income was over £200k in 2017 / 18, the Council has been subject to intermediate testing. All the additional information was submitted to the Auditors as requested, however they have been unable to complete the full Audit by the 30<sup>th</sup> Sept deadline and have issued an Uncertified Notice of Conclusion of Audit which has been published in accordance with the Audit regulations. Members **resolved** to approve the payment of the Auditors invoice for £720.00 but asked the Clerk to query why the invoice has been issued when the Audit has not been completed.

## **88 BRITISH LEGION**

Members **resolved** to approve the purchase of 2 poppy wreaths under S137 of the LGA 1972 at a cost of £48.00.

## **89 ACCOUNTS FOR PAYMENT**

Members **noted** the approved direct debit payments to Easy websites and Nest pension. Members **resolved** to approve the following accounts for payment

Clerk's Oct Salary	£1106.00	BACS
HMRC PAYE	£108.84	BACS
HMRC Employer N. Ins	£73.19	BACS
Lengthsman Contract – 12 <sup>th</sup> Oct	£750.00	BACS
Plants for the war memorial	£22.47	BACS
July – Sept Admin expenses	£43.95	BACS
Summer Newsletter postage	£266.80	BACS
PK Littlejohn External Audit	£720.00	BACS
Royal British Legion	£48.00	CQ 1278
Catforth Village Hall – Carol Service	£25.00	CQ 1279

Members also noted that CQ 1277 for the SLCC training conference was cancelled as the Clerk could not attend due to her attendance at a conference with Counsel on behalf of Whittingham Parish.

Members noted a thank you letter from the Village Hall in relation to the Tommy Silhouette. Members discussed whether to remove the Silhouettes after Remembrance Sunday but it was **resolved** that they should remain permanently in place in the fixings which have been secured to the ground.

## **90 HALF YEARLY CIL ANALYSIS Apr 18 – Sept 18**

Members considered the current income and expenditure on CIL items and noted that the 2015/16 has been spent so it will be 2022/23 before claw back is activated.

- **Greenspace at The Orchard** – Further to MIN 176 Members considered the rough sketch of the proposal at the top of the Orchard and **resolved** to approve the estimated expenditure. The Clerk was requested to confirm that the kissing gates will still provide disabled access.

- **Parish Traffic calming** – At the 17<sup>th</sup> Sept meeting, Members expressed their dismay that the traffic calming plans were still with the road safety team and that Mr Hudson needed to check if LCC had the capacity to produce a detailed design or if a consultant should be used.

As the clock is ticking on CIL expenditure and as Members understood that the *design activity would be brought into the City Deal work programme*, the Clerk was requested to confirm the procedure and timescales for producing the detailed plans. An email was sent on the 18<sup>th</sup> Sept but it was not acknowledged.

The initial plans, illustrating the Parish Council's ideas for the traffic calming schemes, were presented in March 2018 and the amendments were received 3 months later in June. These were returned in July but since then, there has been no further progress.

At the beginning of October, the Clerk was copied in to a complaint to Ben Wallace MP expressing frustration that the Parish Council was the custodian of significant public funds which should be spent in the village - but no action was being taken.

In light of the above, the October Agenda suggested that Members consider issuing a press statement expressing concerns that LCC was effectively blocking the Parish Council's attempts to improve road safety. This generated a reply explaining the demands and pressures that LCC are facing and stated that the improvements were not a priority in LCC's road safety programme.

The email also explains that *bringing the design activity into the City Deal work programme* means that *LCC would bring their resources to the task (in the form of Richard) so we could work together, to reach a position which confirms the common requirements - before going to the expense of drawing up plans* – which may involve an external consultant.

In terms of moving forward, the email states that given the gravity of the concerns expressed by the Parish Council, the scheme would be brought to the attention of Cabinet Members and senior officers and in the meantime LCC will continue to work on the task of providing the concept scheme as soon as possible.

Members considered the above updates and noted that the plans are still with the road design team. Members **resolved** to request an answer to the following questions **prior to the November meeting**.

- a) When will the road safety team complete their assessment of the concept plans and given that LCC's capacity to produce the plans was being checked in September, when will we know if LCC can produce the detailed designs.
- b) Why is public consultation required on the village schemes, when it does not appear to have been carried out on the Hoyles Lane traffic calming scheme.

Given that there is a different understanding regarding the next steps, *which should be clarified and agreed*, and given that there is an agreement that the scheme should be brought to the attention of Cabinet Members, Members **resolved** to invite Mr Hudson and County Cllr Iddon to the 19<sup>th</sup> November meeting which will be held at 7.00pm in Woodplumpton Parish Rooms at the rear of St Anne's Church.

With reference to the email and complaint letter to Ben Wallace MP, it was noted that the resident states that Woodplumpton must be a priority, however the Parish Council is intending to give equal priority to both schemes as a motorcyclist was killed in Catforth, several speed related incidents have occurred near the Running Pump, 3 cars have gone in to the hedge at Catforth Road in addition to 1 at Blackleach Lane and the canal bridge on Rosemary Lane was damaged following a further road related incident.

- **Dog / Litter Bins** – Members noted that it has been agreed that the Lengthsman will leave a purple litter bag out for collection until the new bin is installed. Surplus bins will be moved to the mortuary.

## **91 CONSIDERATION OF 19/20 BUDGET ITEMS**

As the November meeting will primarily focus on the 2019/20 budget Members were requested to identify any new expenses so that costs can be ascertained for the November meeting. Members **resolved** to add the cost of a new lawn mower as reported under public participation.

## **92 NEIGHBOURHOOD PLAN UPDATE**

Members met with the consultant on the 24<sup>th</sup> September and the 2<sup>nd</sup> October and completed a spreadsheet exercise to assist the consultant in drafting the planning policies in line with the agreed aims and objectives. The Clerk is in the process of completing the grant application for the next stage of the work. Once this is received and the policies are drafted, Members can move towards the consultation exercise.

## **93 DATE OF NEXT MEETING**

The Clerk informed Members of an invitation to a police meeting at Lancaster Road on Thursday 8<sup>th</sup> November. It was **resolved** that Cllr Greaves and Cllr M Entwistle will attend.

The next meeting of the Parish Council is scheduled for **Monday 19<sup>th</sup> November 2018** at 7.00pm in Woodplumpton Parish Rooms, rear of St Anne's Church, Woodplumpton

Members **noted** that the Clerk may not be able to issue the November edition of the Newsletter due to a holiday and it was agreed that the Clerk will liaise with Cllr Yates.

The Christmas meal was arranged for Weds 12<sup>th</sup> December. Further details will be sent to Members by email.

After the meeting a member of the public stated that the number of caravans at Rosemary Lane had increased. The Clerk will ask the enforcement officer to check the site.

The Clerk was also asked to contact the developer regarding the weeds and completion of the site at Bay Horse Lane.