

WOODPLUMPTON PARISH COUNCIL

MINUTES OF THE MEETING HELD AT WOODPLUMPTON PARISH ROOMS, REAR OF ST ANNE'S CHURCH, WOODPLUMPTON

on **MONDAY 19th SEPTEMBER 2016 AT 7.45pm**
after a discussion with Highways regarding CIL monies.

PRESENT: Chairman Cllr P Entwistle
Councillors M Entwistle S Yates M Stewart
B Dalglish M Greaves

2 members of the public

51. APOLOGIES Cllr B Probin, S Morgan

52. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

There were no declarations of interest.

53. CIL MONIES, ACTIONS AND GENERAL UPDATES

- a) Highways** - Members had a private meeting with highways to discuss LCC's thoughts regarding traffic calming measures in Woodplumpton and Catforth. Draft plans for Woodplumpton were presented and discussed at the meeting – plans for Catforth were not available. It was **resolved** that highways will email Woodplumpton's draft plans to allow further discussion and an opportunity for the Parish Council to agree a philosophy which may be applied to both Woodplumpton and Catforth. Comments are to be emailed back to highways via the Clerk. Highways will then produce some draft plans for Catforth and a further meeting will take place to discuss both schemes during the 1st week in November. It was **noted** that after this point, LCC will require a financial commitment to allocate time to the schemes and design more robust plans. This will be in addition to any community consultation and the eventual installations costs and community consultation.
- b) Play Area** – Cllr Dalglish advised that he had consulted the school children on the new play equipment suggested for Woodplumpton play area. Their preference was for the larger multi-use equipment and a trampoline. Based on the City Council quotes, the cost will be - painting, turfing and improvements to the flooring £9,760, trampoline £2,930, large multi-use unit £14,480, resulting in a final cost of **£27,170**. The Clerk was requested to confirm whether the cost includes VAT which the City Council can reclaim. Members **resolved** to fund the cost - less any grant funding - from CIL.
- c) Defibrillator** – At the July meeting it was suggested that the Council purchases a new device for Catforth Village Hall and a box for the defibrillator at Woodplumpton School, but having considered the matter further, it was proposed and **resolved** that in addition to the device at Catforth, a second device will be purchased to go outside the Wheatsheaf Public House as this has longer opening hours and there will be more people around to assist in an emergency. Cllr Entwistle will check the arrangements with the Wheatsheaf and will bring the final costs to the November meeting.
- d) Lengthsman** – An amended contract has been signed by the lengthsman which includes the new work schedule and timesheet. It was noted that an on-site meeting did not take place with the councillors and consequently the lengthsman did not increase his hours. This has been rectified and the increased hours will come into force with immediate effect. It was **noted** that the lengthsman asked when the hourly rate would be reviewed and the Clerk suggested that he submits a written request for an increase to the Council for consideration at the Nov meeting when the budget is discussed.
- e) Flooding** – the Clerk advised that the closing date has been extended for the flooding grant application. It was **resolved** that an application be submitted for the French drain.
- f) Memorial** – 3 quotes have been received for the memorial works and Members **resolved** to go with BN Greenwood who can complete the work before the end of the year. It was requested that the period around Remembrance Sunday is avoided. It was **resolved** that raised beds are included as part of the war memorial works to solve the problem of watering the planters.

g) Policing Provision – A reply has been received from Chief Supt Chris Bithell regarding cover at Broughton police station but as it doesn't address the long term issues such as the increase in housing provision, it was **resolved** that a further reply will be requested.

54. APPROVAL OF THE MINUTES of the meeting held on 18th July 2016.

It was **resolved** that the July Minutes be approved and signed as a true record.

55. PUBLIC PARTICIPATION

It was **resolved** that the meeting be adjourned for public participation.

A member of the public asked if the Parish Council would be consulting residents on the above plans to spend CIL monies. The Chairman explained that this had been done via the Newsletter and the Council was acting on the suggestions put forward.

PC Banks explained he was attending the meeting due to a change in rotas. He was aware of the letter the Parish Council had sent to Chief Supt Chris Bithell but he had not had any input into the reply. A copy will be forwarded to him.

With regard to incidents in the parish, it was stated that contractors were reporting an increase in thefts from the new development sites but as the sites were secure to those not intent on trespassing, there is little the police can do. Developers have been encouraged to improve security and employ a night-watchman. It was queried whether the incidents were being logged as crimes because this will enhance the requirement for an increased police presence. PC Banks replied that there had been some difficulties with the recording of the incidents because the new roads are not on the recording systems but this is being looked at. Other incidents include damage to canal boats, the theft of a horse's tail and the theft of a motorbike from Woodplumpton.

In response to a query it was stated that the police do not receive many queries about speeding traffic and it was stated that residents have simply become accustomed to it.

In reply it was stated that residents can report problem areas on the Road Partnership site. If enough concerns are logged, the area will be listed as an area of 'community concern' which could lead to the use of mobile cameras – subject to the suitability of the road. It was suggested that further details are included in the next newsletter.

It was **resolved** that the meeting be reconvened.

56. PLANNING APPLICATIONS

Members **noted** the following comments made by the Clerk under delegated authority.

06/2016/0602 2no illuminated signs at Connemara, Lightfoot Green Lane.

No comments on previous applications for signs. Representation – **leave to planning.**

06/2016/0612 Extension to existing dormer at 9 Hoyles Lane.

The property has 2 existing dormers and the application is to roof the gap between the two. Representation – **leave to planning.**

06/2016/0653 Prior notification for an extension to an agricultural building at Bell Fold Farm, Moorside Lane. The extension is to the rear of an existing barn resulting in the barn being the same length as others it is connected to. **Leave to planning.**

06/2016/0655 1no agricultural building at Lewth Farm, Lewth Lane Preston.

The application is for a substantial building with 5 separate openings leading to concerns from a local resident that it could be used as 5 separate hire units. A design and access statement was not submitted to justify the use and in the absence of this, representation was made to **request a condition** that the building shall be used for general storage in connection with Lewth Farm only. The application was subsequently **withdrawn** due to concerns about the siting of the building. It has been resubmitted as **06/2016/0852** and is included for consideration by Members below.

06/2016/0697 Anaerobic digestion plant with ancillary lagoon and silage clamp at Ambrose Hall Farm, Ambrose Hall Lane, Woodplumpton.

The anaerobic plant will process all farm animal waste to derive methane for transfer into electricity and heat for use on the farm complex. The selected location has been carefully chosen to appear as part of the existing farm yard enclosure, distinct from open pasture beyond. All tanks will sit above ground level and are set within a protective bunding to ensure complete mitigation from any spillage or pollution incident.

The AD Plant is located several hundred metres from the nearest watercourse, being the Lancaster Canal. Accordingly, there will be no risk to the existing water environment given this setting. Given the above observations and the fact the application is within an existing farm setting, the application appears to be a clean and environmentally friendly proposal. Representation – **no objections**.

Note - Members are advised prior to the meeting that planning applications can be viewed at www.preston.gov.uk

06/2016/0657 1no agricultural building at Hill Crest, Moorside Lane, Preston. Members **noted** that a previous application for a livery business had been refused. This application proposes an identical building in the same location but accompanying correspondence states the building will be used to store equipment and machinery associated with hay making. Concerns were expressed that once built, the building could be used in accordance with the original submission, but it was noted that any deviation from the use applied for, would require planning permission. Members **resolved** to leave to planning.

06/2016/0852 1no agricultural building at Lewth Farm, Lewth Lane Preston. Members were informed of the comments made under **06/2016/0655** and **noted** that the building has been rotated 180° so that it no longer affects the boundary of an adjoining property. Members agreed with the previous concerns regarding the design and the necessity for 5 individual openings but noted that accompanying information has now been supplied which confirms the building will be used for machinery and general storage. Any deviation from the use applied for, would require additional planning permission and Members **resolved** to leave to planning.

57. EXTERNAL AUDIT REPORT

Members noted that the external audit has been completed and no issues have been raised. Members **resolved** to approve the Annual Return and Certificate and approve the payment of £360.00

58. FINANCIAL STATEMENT

The Chairman verified that the accounts reconciled with the bank statements.

59. ACCOUNTS FOR PAYMENT

Members **approved** the following accounts already paid in accordance with standing order 28 (b) & (c). The Web design is a CIL expense deducted from the bank account.

Clerk's August Salary	£1016.62	BACS
Website Hosting and design (CIL monies)	£600.00	BACS

Members **resolved** to approve the following accounts for payment

HMRC Aug	£96.96	CQ 1169
Clerk's Sept Salary	£1016.42	CQ 1170
HMRC Sept	£96.76	CQ 1171
Printing of summer newsletter and Annual Report	£167.50	CQ 1172
Envelopes for Newsletter	£37.17	CQ 1173
Postage of Newsletter	£427.90	CQ 1174
BDO External Audit Return	£360.00	CQ 1176
Lengthsman Contract	£705.00	CQ 1175
New Lights for Woodplumpton & Catforth	£143.03	CQ 1177

60. CHRISTMAS LIGHTS

The Clerk advised that it cost £693 to supply electricity to a site in Whittingham and £568 to the Community Garden 10 years ago. As new lights have been purchased for the Community Garden, Members **resolved** to review the position in the spring.

61. LOCAL HERITAGE LIST

Members considered the items on the Local Heritage List and requested that the Wheatsheaf be added as it dates back to 1767. Woodbury House was also mentioned along with some horse mounting steps outside St Anne's Church. Further details will be submitted to the Clerk. It was **resolved** that the List should be submitted to PCC.

62. BOUNDARY COMMISSION CONSULTATION

The Boundary Commission have advised they will be reviewing the City Council ward boundaries next year. The changes will not include alterations to Parish boundaries as this need to be submitted to the City Council with a petition for a Community Governance Review. It was **noted** that NW Preston could become a 'new' Parish as part of the Commission's review, but this will only apply once sufficient homes have been built. It was suggested that Hoyles Lane becomes the Parish boundary between Lea & Cottam and Woodplumpton, however, 10% of the electorate needs to agree to the change. As the proposal only affects 170 people on the electoral roll, Members **resolved** not to proceed with a Community Governance Review.

63. DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on **Monday 17th Oct 2016** at 7.00pm at Catforth Primary School.

The Clerk informed Members that Green Lane at Catforth had collapsed and is no longer accessible to the City Council dustbin lorry. Residents have been requested to take their bins to the end of the road whilst LCC investigate a repair.

The Clerk was asked to establish if any permission or notifications are required to change the use of a property in Catforth to a secure residential children's home.

It was confirmed that PCC will be asked to consider the improvements to Woodplumpton playing field once the play area is complete.

Poor weather resulted in Woodplumpton fete being a washout this year although 14 people uses the community bus service provided from Catforth. Many of the stall holders still turned up and stated they will come again next year.