

WOODPLUMPTON PARISH COUNCIL

MINUTES OF THE MEETING HELD AT CATFORTH PRIMARY SCHOOL, SCHOOL LANE, CATFORTH

on **MONDAY 16th SEPTEMBER 2019 AT 7.00pm**

19/57 PRESENT: Chairman Cllr M Stewart / M Greaves
Councillors Cllr B Dalglish, Cllr M Entwistle, Cllr G Walker

It was **resolved** that Cllr M Stewart Chair the start of the meeting as Cllr Greaves was delayed. He arrived during public participation then continued as Chairman.

2 residents and City Cllr K Middlebrough

19/58 APOLOGIES: Cllr S Yates, Cllr P Entwistle, Cllr B Probin,

19/59 APPROVAL OF THE MINUTES of the meeting held on 15th July 2019 meeting.

It was **resolved** that the Minutes be signed as a true record.

19/60 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

There were no declarations of interest.

19/61 PUBLIC PARTICIPATION

It was **resolved** that the meeting be adjourned for public participation.

A member of the public stated that the roads were not straight enough for chicanes in Catforth due to use by large agricultural machines. In response, a Councillor stated that the proposed chicanes were different to the existing chicanes in Woodplumpton and allow larger vehicles to get through. They will also be robust enough to take larger vehicles without damage.

The resident stated that LCC don't understand the width of the traffic used in Catforth and it transpired that his agricultural machinery is 10ft 6" wide with each tyre costing £1,300.

Councillors stated that they are aware that agricultural traffic uses the Parish, but the Parish Council has a duty towards all road users - including children, elderly and disabled pedestrians. The schemes have been designed to slow traffic down making it safer for all.

The Clerk read an extract from the initial traffic meeting with LCC where it was stressed that the scheme needed to take into account the rural nature of the Parish.

Both residents questioned why the Parish Council had chosen traffic calming and why the CIL money was not being spent on improved road surfaces or drainage. The Clerk explained that residents had been consulted on the proposals via the Parish Newsletter and had been invited to 2 consultation events. If the majority of residents were opposed to the scheme, there would have been more opposition and where concerns had been raised by individuals, these had been forwarded to LCC and minor amendments had been made.

A Councillor stated that the biggest problem with the current chicane system was ignorant drivers who would not give way. Consequently, the new scheme reduces the number of chicanes but in order to reduce the speed of traffic, LCC have stated that they are most effective when installed with other engineering works. Whilst the Parish Council can propose their preferred scheme - the final decision rests with LCC.

It was confirmed that the 'uphill' chicane before the Church had been removed and a wider turning space was being created in to the Orchard to make it easier for large vehicles. Cllr Greaves offered to meet the 2 residents to discuss any specific areas of concern and concluded that if all drivers stick to the proposed 20mph limit and drive properly, there is no reason why the traffic calming measures will not work.

It was **resolved** that the meeting be reconvened.

19/62 PLANNING APPLICATIONS

Members **noted** the list of planning applications considered under delegated authority during August – listed as a separate document.

Note - Members are advised prior to the meeting that planning applications can be viewed at www.preston.gov.uk. Members considered the following applications

06/2019/0293 Change of use and extension of former piggery building to form 1no. dwelling, including part demolition of existing structures at Carr House Farm, Preston.

Members are requested to **note** that this application was considered by Members in April, but due to an amendment, the City Council has re-issued the consultation. The amended scheme alters the windows so that the design is more in keeping with the original design of the building. Members **resolved** to leave to planning.

06/2019/0846 Change of use of land to create a graveyard for Crown Lane Free Methodist Church and creation of associated car parking and access off Rosemary Lane, Catforth.

Members understand the need for a new graveyard to serve the Church but note, that whilst land appears to be available at the Church, the application site is nearly half a mile away on the other side of the motorway. The application suggests that, with the exception of the chief mourners, the congregation will walk to the graveyard. As this necessitates walking along a narrow, substandard path, overhung by vegetation it is likely that the congregation will choose to drive particularly in the winter months. It is noted that LCC refer to the provision of 5 car park spaces which seems inadequate.

Concerns were also expressed that the funeral procession will be required to turn right across the main carriageway, into the access track which currently leads to an unauthorised Traveller site where the Planning Inspector expressed concerns about highway safety. If the application is approved, use of the access will increase but nothing is proposed to resolve the existing highway concerns.

Furthermore, it is understood that the Travellers are 'defensive' regarding access to 'their site' which does not bode well for mourners wishing to visit the graveyard to pay their respects. Based on the above comments Members **resolved** to object to the application.

06/2019/1023 Two storey side and single storey rear extension at Harrison House Farm, Benson Lane, Catforth. The application is for a games room to be constructed to the west of Harrison House with a smaller utility and cloak room to the rear of the property. Whilst the larger extension will be visible from the road it is in keeping with the design of the house and size of the plot. Members **resolved** to leave to planning.

06/2019/1035 New vehicular access and hard surfacing at 59 Hoyles Lane, Cottam.

The alterations will enable vehicles to enter and exit the property without reversing onto Hoyles Lane in close proximity to a bus stop. It was **resolved** to support the proposal.

06/2019/0666 1no. dwelling and associated works, at former Garlick House, Green Lane.

Approval was given for 2 dwellings on the site of the original farmhouse but an appeal has been lodged against the City Council's decision to refuse planning permission for an additional dwelling. Members noted that the original objections will be forwarded to the Inspector and it was **resolved** that the Clerk submits further comments if the objection needs strengthening.

19/63 SANDYFORTH LANE - PROHIBITION OF DRIVING ORDER

LCC are consulting on a proposal to prohibit driving along Sandyforth Lane with the alternative route being the E-W link road. As Sandyforth Lane is not suitable for the amount of housing proposed and the proposal is a condition of a planning consent, Members **resolved** to raise no objection to the closure but requested that information signs are clearly placed particularly at the Lightfoot Green Lane junction to prevent traffic turning around.

19/64 LOCAL PLAN - DRAFT INTEGRATED ASSESSMENT SCOPING REPORT

Preston City Council are seeking comments on the Local Plan Draft Integrated Assessment Scoping Report which can be accessed

<https://centrallocalplan.lancashire.gov.uk/consultations/integrated-assessment-ia/>

Concerns were expressed that

- Preston will no longer have its own Local Plan as the policies will relate jointly to Preston, Chorley and South Ribble
- If the Gypsy and Traveller Policy is anything to go by, Central Lancashire's track record of producing joint Policies is considered to be poor
- If the 3 authorities produce one plan - will there be one housing target across Central Lancashire and if so, what impact will this have on Preston and the rural parishes

- Parishes will not be asked to comment on changes to the existing Plan, they will simply be presented with a final version with no explanation regarding why Policies have been adapted or removed.

Members **resolved** that the Clerk send a reply under delegated authority

19/65 EXTERNAL AUDIT REPORT 2018 / 19

In accordance with the Accounts and Audit Regulations 2015 (SI 2015/234), the Notice of Conclusion of Audit and the Certified Agar have been added to the Notice Boards and Website. Members noted that there were no issues arising and **resolved** to approve the 'Notice of conclusion of audit'.

19/66 FINANCIAL STATEMENT

The Chairman confirmed that the accounts and bank statements had been reconciled.

19/67a ACCOUNTS FOR PAYMENT

Members **noted** payment of the Direct Debits to Easy websites and NEST pension.

Members **approved** the following accounts paid in accordance with standing order 28 (b) & (c)

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| Lengthsman Contract – 19 th July | £750.00 | BACS | REF 47 |
| Waterplus Garden Account - recredit | £226.46** | BACS | REF 48 |
| PCC Election fees | £1676.23 | BACS | REF 49 |
| PCC maintenance The Orchard | £814.00 | BACS | REF 50 |
| Clerk's Aug Salary | £1125.82 | BACS | REF 51 |
| HMRC PAYE Aug | £101.36 | BACS | REF 52 |
| HMRC Employer N Ins Aug | £74.24 | BACS | REF 53 |
| Pension | £52.15 | BACS | REF 54 |
| Lengthsman contract – 16 th Aug | £750.00 | BACS | REF 55 |
| Newsletter, NHP, vinyl plans & correx | £399.62 | BACS | REF 56 |

b) Members **resolved** to approve the following accounts for payment

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|---|----------|------|
| PKF Littlejohn Audit fee | £480.00 | BACS |
| Clerk's Sept Salary | £1125.82 | BACS |
| HMRC PAYE - Sept | £101.36 | BACS |
| HMRC Employer N Ins Sept | £74.24 | BACS |
| Lengthsman Contract – 13 th Sept | £562.50 | BACS |

19/68 TRAFFIC CALMING

Members received copies of the engineering plans for Woodplumpton and Catforth and a summary of the initial observations on both schemes was circulated prior to the meeting.

In both schemes the flat-topped tables had been replaced by round humps.

In addition to the feedback / questions on the individual schemes, some generic points were put forward for consideration.

- Will the chicanes be robust enough to prevent / resist damage from vehicles (height & construction of chicane, type of bollard, lighting etc.)
- Will the road surfaces be filled or completely resurfaced
- Will damaged, missing street furniture be replaced as part of the scheme

Cllr M Entwistle stated that the Catforth Councillors were happy with the changes which were explained in the engineering notes however Woodplumpton Councillors were unhappy that the flat top tables had been replaced with round humps, particularly as they did not receive any engineering notes to explain the changes. Concern was also expressed that additional signage and a reduction in the Newsham Hall Lane speed limit had not been included on plan 1001. It was **resolved** that the Clerk raise these points with LCC as soon as possible.

Members were reminded that LCC stated that the invoice for the plans would be sent with a covering letter attaching the conditions to the design service (such as number of design reviews / revisions and so on) but as the invoice and conditions have not been received, Members are requested to note that it is not known if changes will incur an additional fee.

Members noted that LCC have agreed to meet with Members to discuss the comments above and it was agreed that the following points be added to the Agenda.

- the process for LCC cabinet approval,
- consultation requirements if any,
- tendering process by LCC or confirmation that LCC will complete the work
- expected costs and commencement dates
- any other points raised by Members.

Members **resolved** to meet with LCC to discuss the plans in detail on 30th Sept.

19/69 NEIGHBOURHOOD PLAN UPDATE

During the summer the Consultant revisited the Neighbourhood plan and made some final amendments, in consultation with the Clerk. The final version was circulated to all Members and various grammatical corrections were proposed by Cllr P Entwistle. Members **resolved** to approve the 'final version' which is the official document that will go before the City Council and the Planning Inspector.

19/70 LALC TRAINING

Members noted that LALC have arranged a Chairmanship Workshop on Thursday 10 October 2019 and a Finance Workshop on Thursday, November 14th 2019. Members did not express any need to attend. Members also stated they were unable to attend the LALC Annual General Meeting on Saturday 23 November 2019.

19/71 DATE OF NEXT MEETING

The next meeting will be held on **Mon 21st Oct 2019** at 7.00pm in Woodplumpton Parish Rooms.

- Members noted an apology that the police were unable to attend the meeting and also noted their expression of thanks in relation to the organisation of the Community Fete as it gave them an opportunity to interact with residents and younger children. They have requested to come again next year. Cllr Greaves stated that the fete was the best yet – helped by the good weather. Additional bar takings will be put towards next year's event.
- On behalf of all Members, Cllr Greaves expressed his best wishes to Cllr Entwistle who is recovering from an accident. He thanked him for his continued input by email and for the work he had done proof reading the Neighbourhood Plan.
- It was noted that a resident had expressed an interest in the Community Champion role and Gemma will be following this up.
- Members had agreed by email that Cllr Greaves will attend the PWDR ground breaking ceremony at Bartle Hall on Mon 14th October.
- A white LCC van is parking on the Whittle Hill junction impairing visibility. It was suggested that the owner be approached to request that he parks it 20 yards further down the road.
- It was stated that the temporary fencing securing a construction site on Bartle Lane had blown down. The Clerk will report it to Preston Council.

COMMUNITY GARDEN

The Parish Council acts as Trustees for the Community Garden but the accounts and Minutes must be maintained as separate documents.

At the May 2019 meeting, the Trustees resolved to approve the provision of a bird feeding station (and food supplies) from the community garden account. An invoice for £16 bird food was received in July and a further invoice for £14.99 of bird nuts was received in August. **The Trustees noted that receipts had been provided. They agreed to authorise the Sept purchase but requested that the amount of bird food supplies be monitored.**

In Sept last year, the Trustees were informed that Waterplus now issue the bills instead of United Utilities but the bills were incorrect as they added a standard charge for sewerage – which is not applicable to the Community Garden. As a result of the dispute, the Trustees agreed that the incorrect invoices should not be paid.

The matter has finally been resolved and a year's worth of bills totaling £226.46** became due in August. The Clerk paid the invoice from the Parish Council accounts to avoid a significant late penalty charge. **The Trustees confirmed that the Parish Council should be reimbursed from the community garden account.**

END